

**MEMO# 1699**

February 5, 1990

## **MEETING REMINDER AND AGENDA - FEBRUARY 13, 1990**

February 5, 1990 TO: TRANSFER AGENT ADVISORY COMMITTEE NO. 2-90 RE: MEETING  
REMINDER AND AGENDA - FEBRUARY 13, 1990

\_\_\_\_\_ This is to remind you that the Transfer Agent Advisory Committee will meet on Tuesday, February 13, 1990, from 10:00 a.m. until approximately 3:00 p.m. in the Sixth Floor Conference Room at the offices of the Investment Company Institute, 1600 M Street, N.W., Washington, D.C. 20036. If you have not already done so, please call Rita Pemberton at 202/955-3551 and inform her whether or not you will be attending the meeting. The attached meeting agenda consists of a limited number of items that we identified as being relevant to this committee. We encourage committee members to consider additional items of potential interest to the committee and be prepared to introduce those additional items during the general discussion of future committee projects and goals. Donald E. O'Connor Vice President -Operations Attachment

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