

MEMO# 2514

February 4, 1991

1991 PENSION WORKSHOPS

February 4, 1991 TO: PENSION MEMBERS NO. 6-91 MEMBERS - ONE PER COMPLEX NO. 3-91
OPERATIONS MEMBERS NO. 3-91 RE: 1991 PENSION WORKSHOPS

_____ As we previously informed you, the Institute will hold a series of workshops on pension issues for members in different regions of the country during the next two months. The program will cover a variety of topics relating to retirement plans, including eligibility, contribution limits, discrimination rules, transfers and rollovers, divorce, bankruptcy, types and timing of distributions, withholding and reporting on distributions, fiduciary responsibility under ERISA -- including Section 404(c) -- and plans for not-for-profit employers -- including the TIAA- CREF settlement. A final agenda is attached. The workshops are designed for mutual fund employees working in or having customer contact in retirement plan and IRA fields. The moderator and workshop leaders will review and clarify basic concepts, address common problems of employee benefit recordkeeping, and discuss recent developments in employee benefits legislation, regulation and judicial decisions. The structure of the workshop is to limit the "formal" presentations of the panelists and to encourage questions from and interaction with the audience. The workshop leaders will be R. Gregory Barton of the Vanguard Group of Investment Companies, John Kimpel of Fidelity Investments, and Gary Strum of Quest For Value Advisors. The dates and locations for the workshops are as follows: o SAN FRANCISCO March 7, 1991 Hotel Nikko San Francisco 222 Mason Street San Francisco, CA 94102 (415) 394-1111 Rate: \$145 single/double Room Cut-off Date: February 13, 1991 o NEW YORK April 4, 1991 Le Parker Meridien New York 118 West 57th Street New York, NY 10019 (212) 245-5000 Rate: \$180 single/\$205 double Room Cut-off Date: March 17, 1991 o BOSTON April 25, 1991 The Colonnade Boston 120 Huntington Avenue Boston, MA 02116 (617) 424-7000 Rate: \$135 single/double Room Cut-off Date: April 10, 1991 Registration for these workshops is restricted to employees of ICI members. Please register promptly as space may be limited. To register, simply complete the form provided and return it, along with a check for \$175 for the first registrant and \$100 for each additional registrant within the same member complex, to the Institute. Please make your own hotel reservations. A block of rooms has been reserved at each hotel under the name of the Investment Company Institute, so be sure to mention the Institute when you call. For additional registration information, please call Geoffrey Burke at (202) 955-3508. I look forward to seeing you at the workshop. W. Richard Mason Assistant General Counsel

Attachments