

MEMO# 16715

October 31, 2003

DRAFT AGENDA FOR NOV. 13TH COMMITTEE MEETING - WEST COAST HOOK-UP AVAILABLE TO MEMBERS

[16715] October 31, 2003 TO: INVESTMENT ADVISERS COMMITTEE No. 21-03 RE: DRAFT AGENDA FOR NOV. 13TH COMMITTEE MEETING - WEST COAST HOOK- UP AVAILABLE TO MEMBERS As we previously informed you, the next meeting of the Investment Advisers Committee meeting is scheduled for Thursday, November 13th at 1:30 at the office of the Institute in Washington, D.C. To accommodate our members, the Institute has decided to make available a west-coast hook-up to this meeting. Accordingly, videoconference participation will be available for this meeting at the offices of Franklin Templeton in San Mateo. Committee members may participate in the meeting from either of the following two locations: West Coast (10:30 a.m. Pacific Time) East Coast (1:30 p.m. Eastern Time) Franklin Templeton Investment Company Institute One Franklin Pkwy. 1401 H Street N.W. Bldg. 920, 3rd Floor 12th Floor San Mateo, CA Washington, DC If you are planning on attending the meeting and have not already done so, please return the attached response form to Deborah Washington by fax at 202-326-5828 no later than Friday, November 7th. Also, if you have previously responded but now plan to participate in this meeting from the west coast venue, please send an e-mail to Deborah Washington (deborah@ici.org) so we know how many members plan to participate from California. Attached is the draft agenda for the meeting. If there are other matters that you would like to discuss at the meeting, please include them on the attached response form or provide them to the undersigned by phone (202-326-5825) or e-mail (tamara@ici.org). If you have any questions, about this meeting, please do not hesitate to contact me. Tamara K. Salmon Senior Associate Counsel Attachment no. 1 (in .pdf format)