

MEMO# 15632

February 7, 2003

NOTICE OF MEETING - MARCH 6, 2003

[15632] February 7, 2003 TO: ACCOUNTING/TREASURERS COMMITTEE No. 8-03
INDEPENDENT ACCOUNTANTS ADVISORY COMMITTEE No. 1-03 RE: NOTICE OF MEETING -
MARCH 6, 2003 This is to inform you that there will be a joint meeting of the
Accounting/Treasurers Committee and the Independent Accountants Advisory Group on
Thursday, March 6, 2003 at the offices of the Investment Company Institute. The ICI is
located at 1401 H Street, NW, in Washington, DC. The meeting will take place in the David
Silver Conference Room, which is located on the twelfth floor. The meeting is scheduled to
begin at 10:00 a.m. Lunch will be served and the meeting is expected to continue until
approximately 1:00 p.m. We have invited Brian Bullard, Chief Accountant in the Division of
Investment Management to update the Committee on current SEC concerns. An Accounting
Policy Subcommittee meeting has been scheduled for the afternoon of Wednesday, March
5. A separate notice has been sent to members of that group. For your convenience, we
have reserved a block of rooms at the Hamilton Crowne Plaza for the night of Wednesday,
March 5 at the rate of \$198. The Hamilton Crowne Plaza is located at 14th and K Streets,
N.W. To make a reservation, please call the hotel at 202/682-0111 by February 18 and ask
for a room in the ICI/Investment Company Institute block of rooms. If you plan to attend the
meeting, please complete the attached meeting response form and return it to Agnes
Thomas by February 21 either by fax (202/326-8314) or return mail: Agnes Thomas
Investment Company Institute 1401 H Street, NW Washington, DC 20005-2148 If you have
any current issues which you would like to place on the meeting agenda please call Greg
Smith at 202/326-5851 or include them on the attached meeting response form. An agenda
for the March 6 meeting will follow. 2 2003 Committee Meeting Dates For your information,
2003 meetings of the Accounting/Treasurers Committee as well as the Institute's 2003 Tax
& Accounting Conference have been scheduled as follows: Accounting/Treasurers
Committee March 6 Accounting/Treasurers Committee June 5 Tax & Accounting Conference
(Orlando) September 14 - 17 Accounting/Treasurers Committee December 3 Gregory M.
Smith Director - Operations/ Compliance & Fund Accounting Attachment (in .pdf format)