

**MEMO# 1031**

March 9, 1989

## DATE OF SPRING COMMITTEE MEETING

March 9, 1989 TO: RESEARCH COMMITTEE NO. 5-89 RE: DATE OF SPRING COMMITTEE MEETING \_\_\_\_\_ Planning for the Spring meeting of the Research Committee is underway. To meet the request of many members that we try to schedule the meeting at the time of the General Membership Meeting in May, I ask you to consider the following options and record your preference on the form enclosed. Tuesday May 23 1 pm Wednesday May 24 9 am Wednesday June 14 10 am The General Membership Meeting begins in the evening of May 24 and runs to noon on May 26. A May 24 meeting would need to begin early in order to close by 1 pm for the scheduled Board of Governors meeting which will require Don Farrar's attendance as well as others from our Committee. The main agenda item for this meeting will be discussion of new projects in preparation for the 1989-1990 schedule. You will receive additional material on this topic in due course. Please complete the form enclosed, recording your first and second choices for a meeting date and send it to me by return mail. Sandra J. West Director, Marketing Research DATE OF SPRING RESEARCH COMMITTEE MEETING Record your first choice | 1 | and your second choice | 2 | of a date for the next Research Committee meeting. \_\_ // Tuesday, May 23 1 pm \_\_ // Wednesday, May 24 9 am \_\_ // Wednesday, June 14 10 am Name: Company: Mail to: Sandy West, ICI, 1600 M Street NW, Washington DC 20036

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