

**MEMO# 18505**

February 4, 2005

## **FEBRUARY 14 CONFERENCE CALL ON DISCLOSURE TO PLAN SPONSORS**

[18505] February 4, 2005 TO: PENSION COMMITTEE No. 4-05 PENSION OPERATIONS ADVISORY COMMITTEE No. 4-05 RE: FEBRUARY 14 CONFERENCE CALL ON DISCLOSURE TO PLAN SPONSORS A conference call has been scheduled for Monday, February 14, 2005 at 2:00 p.m. Eastern Time to discuss plan sponsor-level disclosure in light of the ERISA Advisory Council's recent reports on disclosure.<sup>1</sup> In particular, we will discuss possible modifications to the model 401(k) fee disclosure form that the Institute helped develop a number of years ago.<sup>2</sup> If you would like to participate in the call, please complete the attached response form and fax it to Brenda Turner (at 202-326-5841) by Friday, February 11, 2005 or, alternatively, by email to [bturner@ici.org](mailto:bturner@ici.org). To participate in this call, dial 888-889-1957 and enter passcode 12970. If you have any questions, please contact the undersigned at 202-326-5837 or [tkim@ici.org](mailto:tkim@ici.org). Thomas T. Kim Associate Counsel

Attachment (in .pdf format) 1 See Institute Memorandum to Pension Members No. 60-04 (Memorandum No. 18332), dated December 14, 2004. 2 See Institute Memorandum to Pension Members No. 26-99, Pension Operations Advisory Committee No. 35-99 and Ad Hoc Committee on Uniform 401(k) Plan Fee Disclosure Form (Memorandum No. 11120), dated July 15, 1999.

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