

MEMO# 10580

December 18, 1998

PRELIMINARY PROGRAM FOR THE 1999 RETIREMENT PLANS CONFERENCE

[10580] December 18, 1998 TO: ACCOUNTING/TREASURERS COMMITTEE No. 52-98 DIRECT MARKETING COMMITTEE No. 25-98 FEDERAL LEGISLATION MEMBERS No. 31-98 INVESTMENT ADVISER MEMBERS No. 41-98 OPERATIONS MEMBERS No. 37-98 PENSION MEMBERS No. 76-98 PENSION OPERATIONS ADVISORY COMMITTEE No. 71-98 PRIMARY CONTACTS - MEMBER COMPLEX No. 116-98 SALES FORCE MARKETING COMMITTEE No. 29-98 TAX MEMBERS No. 45-98 TRANSFER AGENT ADVISORY COMMITTEE No. 85-98 RE: PRELIMINARY PROGRAM FOR THE 1999 RETIREMENT PLANS CONFERENCE

The Investment Company Institute will sponsor its eighth annual Retirement Plans Conference March 3-5, 1999, at the Sheraton New Orleans Hotel, New Orleans, Louisiana. The conference will feature general and concurrent sessions on legal and operational issues relating to retirement plan investments in mutual funds. Enclosed is the preliminary program brochure. To register for the conference, please return the registration form and the appropriate fee to the Institute's Conference Division as soon as possible. The registration deadline is February 17, 1999. Conference registration cancellations received between February 18 and March 2 will be subject to a \$250 administrative fee. Please make your hotel reservations by calling the Sheraton New Orleans Hotel directly at 800/253-6156 prior to the cutoff date of February 3, 1999. Be sure to identify yourself as an Investment Company Institute conference attendee to secure the conference rate of \$175 for a single or double room. Please call our Conference Division at 202/326-5968 if you have any questions regarding registrations. We look forward to seeing you in March. Liane Walker
Legal Projects Coordinator Enclosure