

MEMO# 2345

November 21, 1990

REMINDER NOTICE OF MEETING - DECEMBER 13, 1990

November 21, 1990 TO: ACCOUNTING/TREASURERS COMMITTEE NO. 36-90 INDEPENDENT ACCOUNTANTS ADVISORY GROUP RE: REMINDER NOTICE OF MEETING - DECEMBER 13, 1990 _____ As we have not heard from a number of Accounting/Treasurers Committee members informing us whether they will attend the December 13 meeting (see memo to Accounting/Treasurers Committee No. 32-90 dated October 22 attached), we are asking that if you have not yet done so, please complete the attached form and return it by December 3, 1990 either by Fax (202/293-1058) or by return mail to: Rita Pemberton Investment Company Institute 1600 M Street, NW, - Suite 600 Washington, DC 20036 your prompt response will be greatly appreciated The Washington Vista Hotel has agreed to extend our room block for as long as they have rooms available at the rate of \$150.00 single or double. If you want to reserve a room for yourself, please call the Vista at 202/429-1700 and ask for a room in the Investment Company Institute Accounting/Treasurers Meeting block. A meeting agenda will be sent to you shortly. Donald E. O'Connor Vice President - Operations Attachment ACCOUNTING/TREASURERS COMMITTEE and INDEPENDENT ACCOUNTANTS ADVISORY GROUP MEETING Washington Vista Hotel Washington, D.C. December 13, 1990 I WILL ☐ I WILL NOT ☐ attend the meeting of the Accounting/Treasurers Committee and the Independent Accountants Advisory Group on Thursday, December 13, 1990. NAME: _____ FIRM: _____ Please return this completed form by Monday, December 3, either by fax (202/293-1058) or return mail to: Rita Pemberton Investment Company Institute 1600 M Street, NW - 6th Floor Washington, DC 20036 NOTE: IF YOU NEED A ROOM FOR WEDNESDAY NIGHT, DECEMBER 12, 1990, PLEASE CALL THE WASHINGTON VISTA HOTEL AT 202/429-1700 AND ASK FOR A ROOM IN THE INVESTMENT COMPANY INSTITUTE ACCOUNTING/TREASURERS MEETING BLOCK.