

MEMO# 14098

October 31, 2001

NOTICE OF MEETING - DECEMBER 6, 2001

[14098] October 31, 2001 TO: ACCOUNTING/TREASURERS COMMITTEE No. 31-01
INDEPENDENT ACCOUNTANTS ADVISORY COMMITTEE No. 5-01 RE: NOTICE OF MEETING -
DECEMBER 6, 2001 A joint meeting of the Accounting/Treasurers Committee and the
Independent Accountants Advisory Group has been scheduled for December 6, 2001 at the
offices of the Investment Company Institute, 1401 H Street, NW, Washington, D.C. The
meeting will be held in the David Silver Conference Room on the 12th floor at 10:00 a.m.
Eastern Time. Lunch will be served and the meeting is expected to continue until
approximately 1:00 p.m. For your convenience we have reserved a block of sleeping rooms
at the Crowne Plaza Hotel for the night of Wednesday, December 5 at the rate of \$169. The
Crowne Plaza Hotel is located at 14th and K Streets, N.W. To make a room reservation,
please call the hotel at (202) 218-7537 or 1-800-2CROWNE by Friday, November 9 and ask
for a room in the ICI/Investment Company Institute block of rooms. Due to the events of
September 11, Committee members who are not able to come to the meeting will be
allowed to participate by telephone. Please indicate on the attached sheet whether you or
an alternate will be able to attend the meeting or participate by telephone. In addition,
please provide any agenda items that you would like to discuss at the meeting. We look
forward to seeing you on December 6th. Gregory M. Smith Director - Operations/
Compliance & Fund Accounting Attachment (in .pdf format)

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