

MEMO# 3125

September 24, 1991

NOTICE OF MEETING - NOVEMBER 19, 1991

September 24, 1991 TO: ACCOUNTING/TREASURERS COMMITTEE NO. 20-91 INDEPENDENT
ACCOUNTANTS ADVISORY GROUP RE: NOTICE OF MEETING - NOVEMBER 19, 1991

_____ This is to advise you that there
will be a meeting of the joint Accounting/Treasurers Committee and Independent
Accountants Advisory Group starting at 10:00 a.m. on Tuesday, November 19, 1991 at the
Embassy Row Hotel located at 2015 Massachusetts Avenue, N.W., Washington, D.C. 20036.
Lunch will be served and the meeting is expected to continue until approximately 2:30-3:00
p.m. For your convenience, we have booked sleeping rooms at the Embassy Row Hotel for
the night of Monday, November 18 at \$140.00 single and \$170.00 double. To make a room
reservation, please call the hotel by October 28, 1991 at 202/265-1600 and ask for a room
in the Investment Company Institute block. Please let us know whether or not you will
attend this meeting by completing and returning the attached form by October 28 either by
fax (202/293-1058) or return mail to: Rita Pemberton Investment Company Institute 1600 M
Street, N.W. - 6th Floor Washington, D.C. 20036 Fax No. 202/293-1058 Donald E. O'Connor
Vice President Operations Attachment ACCOUNTING/TREASURERS COMMITTEE
INDEPENDENT ACCOUNTANTS ADVISORY GROUP Embassy Row Hotel Washington, D.C.
November 19, 1991 _____ I WILL [☐] I WILL NOT [☐] attend the meeting of the
ACCOUNTING/TREASURERS COMMITTEE and INDEPENDENT ACCOUNTANTS ADVISORY
GROUP ON November 19, 1991. NAME: _____ FIRM:

_____ Please return this completed form by October 28 either by
fax (202/293-1058) or return mail to: Rita Pemberton Investment Company Institute 1600 M
Street, N.W. - 6th Floor Washington, D.C. 20036 NOTE: IF YOU NEED A ROOM FOR MONDAY
NIGHT, NOVEMBER 18, 1991, PLEASE CALL THE EMBASSY ROW HOTEL AT 202/265-1600 BY
OCTOBER 28 AND ASK FOR A ROOM IN THE INVESTMENT COMPANY INSTITUTE BLOCK.