

MEMO# 1431

October 2, 1989

FUNDS SYSTEM

October 16, 1989 TO: BOARD OF GOVERNORS NO. 61-89 DIRECT MARKETING COMMITTEE NO. 29-89 FEDERAL LEGISLATION COMMITTEE NO. 13-89 MARKETING COMMITTEE NO. 25-89 OPERATIONS COMMITTEE NO. 19-89 PENSION COMMITTEE NO. 6-89 PUBLIC INFORMATION COMMITTEE NO. 26-89 RESEARCH COMMITTEE NO. 28-89 SALES FORCE MARKETING COMMITTEE NO. 30-89 SEC RULES COMMITTEE NO. 57-89 SHAREHOLDER COMMUNICATIONS COMMITTEE NO. 24-89 SMALL FUNDS COMMITTEE NO. 8-89 STATE LIAISON COMMITTEE NO. 14-89 ACCOUNTING/TREASURERS COMMITTEE NO. 40-89 MEMBERS - ONE PER COMPLEX NO. 32-89 RE: FUNDS SYSTEM

The Institute's FUNDS system is a valuable source of information which could be useful to many of your departments. The system gives you instant access to statistical data to identify industry trends, up-to-the-minute information on new funds that are in registration at the SEC, a listing of current bills in Congress and upcoming Congressional hearings, updates to the Blue Sky guide, and a host of other information you need to know. Unfortunately, you can't take advantage of this system if your staff doesn't know how to use it. The enclosed flyer announces training workshops the Institute plans to conduct to solve that problem. Please be sure the appropriate persons from your firm attend. They will benefit - and so will you. Ann Anderson Vice President - Management and Assistant to the President Attachment

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