

MEMO# 20317

August 25, 2006

BTRAC Meeting Notice - October 25-26, 2006

©2006 Investment Company Institute. All rights reserved. Information may be abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice. [20317] August 25, 2006 TO: BANK, TRUST AND RECORDKEEPING ADVISORY COMMITTEE No. 25-06 RE: BTRAC MEETING NOTICE - OCTOBER 25-26, 2006 The next meeting of the Bank, Trust and Recordkeeping Advisory Committee will take place on Wednesday, October 25 and Thursday, October 26, 2006 at the offices of the Investment Company Institute. The ICI is located at 1401 H Street, NW, in Washington, DC. The sessions will take place in the David Silver Conference Room which is located on the twelfth floor. On Wednesday, October 25, the meeting will begin at 1:00 p.m. and conclude at 5:00 p.m. On Thursday, October 26, the meeting will begin at 9:00 a.m. Continental breakfast will be provided before the meeting, lunch will be served at noon and the meeting is expected to continue until approximately 3:00 p.m. Attire for the meetings is business. ACCOMMODATIONS AT THE MADISON, A LOEWS HOTEL We have reserved a block of hotel rooms at The Madison, A Loews Hotel located at 1177 15th Street, NW, Washington, D.C., for the nights of October 24 and 25 at the rate of \$325 single/double plus tax. To make reservations please contact The Madison at 1-800-424-8577 or 202-862-1600 and ask for a room in the Investment Company Institute block. PLEASE MAKE YOUR HOTEL RESERVATIONS AS SOON AS POSSIBLE AS ROOMS ARE LIMITED. Reservations must be made by October 3, 2006 to secure the room rate of \$325. Reservations must be cancelled within 72 hours prior to day of arrival to avoid penalty. COMMITTEE DINNER ON OCTOBER 25 A committee dinner will be held the evening of October 25th. More information about the dinner will be sent to you prior to the meeting. All participants will be billed for their portion of the dinner. Please note that if you confirm attendance for the BTAC dinner and cancel within 48 hours of the scheduled event, you will still be charged for your portion of the pre-arranged event. Attire for the dinner is business casual. 2 MEETING ATTENDANCE Meeting attendance is limited to one Committee member only or their designated substitute. There will be no exceptions to this policy unless the BTRAC Chairman and the ICI approve such exceptions in advance of the meeting. AGENDA & RESPONSE FORM We need to get your input on agenda topics for the meeting. Please use the attached form to list your ideas and suggestions or e-mail Marty Burns (mburns@ici.org) or Stuart Bateman (SBateman@frk.com). Our experience indicates that if topics are circulated in advance, the value of the discussion is considerably enhanced. Kindly complete and return your response form by October 6th to Agnes Thomas either by fax (202/326-8314) or email (agnes@ici.org). Please indicate whether or not you or a representative of your firm will be attending the October 25 meeting, the October 25 dinner and the October 26 meeting. Attendees will receive a preliminary agenda and attendee list approximately two weeks prior to the meeting. We look forward to seeing you in Washington, DC! Stuart Bateman

Martin A. Burns Franklin Templeton Investor Services, Inc. Director – Institutional Operations
Chairman – Bank and Trust Advisory Committee & Service Attachment (in .pdf format)

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