

MEMO# 6329

October 24, 1994

JOINT WINTER COMMITTEE MEETINGS

October 24, 1994 TO: DIRECT MARKETING COMMITTEE NO. 31-94 MARKETING POLICY COMMITTEE NO. 47-94 PUBLIC INFORMATION COMMITTEE NO. 37-94 RESEARCH COMMITTEE NO. 28-94 SALES FORCE MARKETING COMMITTEE NO. 44-94 SHAREHOLDER COMMUNICATIONS COMMITTEE NO. 29-94 RE: Joint Winter Committee Meetings

Joint Winter Committee Meetings

The Joint Winter Committee Meetings of the Institute's Direct Marketing, Marketing Policy, Public Information, Research, Sales Force Marketing and Shareholder Communications Committees are being held at The Westin- LaPaloma in Tucson, Arizona on January 17-20, 1995. The Joint Winter Committee Meetings provide opportunities for the marketing oriented committees to observe the work of their peers and to share joint sessions of general interest to professionals in the mutual fund industry. Enclosed please find a preliminary schedule of committee meetings and joint sessions. You will receive more detailed information closer to the meeting date. Please make your reservations directly with the hotel before December 20, 1994. The Westin-LaPaloma 3800 East Sunrise Tucson, AZ 55718 Tel: 602/742-6000 Fax: 602/577-5878 Single or Double Room \$175.00 (Special Rate) In order to receive the special rate please specify that you are attending the Investment Company Institute meetings. The Institute has arranged discounts for the following: Company Telephone Number Reference United Airlines 1-800-521-4041 "Meeting #578WJ" American Airlines 1-800-433-1790 "Starfile #3-9806" Budget Rent-a-Car 1-800-772-3773 "VNR 3/JWCM" There are several lunches and dinners hosted by the Institute during these meetings. In order to defray expenses, there is a registration fee of \$95.00 for members and \$40.00 for accompanying spouse or guest. I look forward to seeing you in January. James R. Swinney Senior Vice President- Management