

**MEMO# 11081**

June 28, 1999

## **SUMMARY OF APRIL 22, 1999 MEETING**

[11081] June 28, 1999 TO: TRANSFER AGENT ADVISORY COMMITTEE No. 41-99 RE:  
SUMMARY OF APRIL 22, 1999 MEETING

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Attached is a summary of the Transfer Agent Advisory Committee (TAAC) meeting held on Thursday, April 22, 1999 at the Investment Company Institute in Washington, DC. Please contact me at 202-326-5930 or [kjoaquin@ici.org](mailto:kjoaquin@ici.org) if you have any questions. I look forward to seeing you at the next Committee meeting on July 22, 1999 at the Institute. Please refer to TAAC Memorandum No. 35-99 (dated June 4, 1999) for meeting details. The Committee Dinner will be held on Wednesday, July 21, 1999 at the Capital Grille, located at 601 Pennsylvania Ave, NW. A reception will begin at 6:30 p.m. and dinner will follow at 7:00 p.m. All participants will be billed for their portion of the dinner. Attire for the dinner is business casual. If you have not already done so, please assist us in determining who will be attending the dinner and meeting by contacting Jamie Kodey at the ICI (202/326-5852, [jkodey@ici.org](mailto:jkodey@ici.org)) no later than Friday, July 2nd. We also need your input on the "shop talk" discussion items and agenda items for the meeting, as well as on any future projects the committee should consider. Please contact me or Cynthia Jones (617/772-3930, [cjones@lib.com](mailto:cjones@lib.com)) with your ideas and suggestions. We look forward to seeing you in Washington! Kathleen C. Joaquin Director - Transfer Agency & International Operations

Attachments