

**MEMO# 3192**

October 15, 1991

## **JOINT COMMITTEE MEETINGS, JANUARY 21-24, 1992**

October 15, 1991 TO: DIRECT MARKETING COMMITTEE NO. 35-91 MARKETING COMMITTEE NO. 40-91 PUBLIC INFORMATION COMMITTEE NO. 33-91 RESEARCH COMMITTEE NO. 23-91 SALES FORCE MARKETING COMMITTEE NO. 34-91 SHAREHOLDER COMMUNICATIONS COMMITTEE NO. 30-91 INDUSTRY STATISTICS COMMITTEE NO. 10-91 RE: JOINT COMMITTEE MEETINGS, JANUARY 21-24, 1992

The traditional joint meetings of the Institute's marketing and research related committees will be held Tuesday, January 22 thru January 24, 1992 at the following location: Disney's Yacht Club Resort EPCOT Resort Boulevard Lake Buena Vista, FL 32830 Phone: 407-934-7000 Fax: 407-934-3450 Single/Double: \$130 Cut-Off Date: 12/04/91 The purpose of holding these committee meetings jointly over a three-day period is to allow members of the various marketing-oriented groups to learn about the work of other closely related Institute committees and to foster synergy among the groups. Most of the committee meetings will be open to attendance by members of the other committees and member presentations/discussions scheduled within a committee meeting are intended to inform a broader audience. With this in mind, we have allotted more time for committees to meet with a minimum of overlap. A schedule of the committee meetings and joint sessions is attached. Shortly you will receive more detailed notices with respect to the committee(s) on which you serve. Note that a meeting of the Committee on Industry Statistics is not scheduled during this period, but members of the committee are more than welcome to attend the joint committee meetings. Attached is information regarding Disney's Yacht Club Resort and the various theme parks nearby. Delta Airlines has a hub in Orlando and offers numerous flights. We have set up a special discount with Delta for this meeting. Your travel agent should call Delta Special Meetings Desk at 1-800-221-1212 and refer to meeting File Number T-12268. Hotel reservations must be made by mail using the enclosed form. In order to receive the special ICI rate, be sure to book your reservation by December 4, 1991. There will be a registration fee of \$75 for committee members and \$40 for a spouse or guest. There will be no charge for accompanying children. Kindly return your meeting registration form with your check as soon as possible to Clare Glynn at the Institute. C. Richard Pogue Executive Vice President Attachments R E G I S T R A T I O N JOINT WINTER MEETINGS January 21-24, 1992 Disney's Yacht Club Resort - Orlando, Florida

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_ Spouse/Guest: \_\_\_\_\_

\_\_\_\_\_ Member of Committee(s) \_\_\_\_\_

Registration Fee: Committee Member \$75 \_\_\_\_\_ Spouse/Guest \$40 \_\_\_\_\_ Total Fees

Enclosed \$\_\_\_\_\_ Please make check payable to Investment Company Institute Register me to attend the following meetings: WILL ATTEND Tuesday, January 21 5:00 pm - 8:00 pm

Research Subcommittee Mtgs. (MEMBERS ONLY- Dinner) \_\_\_\_\_ Wednesday, January 22  
 9:00 am - NOON Research Committee Business Mtg. (MEMBERS ONLY) \_\_\_\_\_ 9:30 am -  
 NOON Shareholder Comm. Committee \_\_\_\_\_ NOON - 1:30 pm PI Subcommittees/Luncheon  
 (MEMBERS ONLY) \_\_\_\_\_ 1:30 pm - 4:00 pm Public Information Committee \_\_\_\_\_ 2:00 pm -  
 5:00 pm Research Committee \_\_\_\_\_ 7:00 pm Research Committee Dinner \_\_\_\_\_ Dinner -  
 All Other Committees \_\_\_\_\_ Thursday, January 23 8:00 am - 9:30 am Direct Marketing  
 Committee \_\_\_\_\_ Discussion Grps.(MEMBERS ONLY) 9:30 am -NOON Direct Marketing  
 Committee \_\_\_\_\_ NOON - 1:30 pm Joint Luncheon \_\_\_\_\_ 1:30 pm - 5:00 pm Joint Discussion  
 Session \_\_\_\_\_ 7:00 pm Joint Reception and Dinner \_\_\_\_\_ Friday, January 18 8:00 am -  
 11:00 am Sales Force Marketing Committee \_\_\_\_\_ 11:00 am - 3:00 pm Marketing  
 Committee/Luncheon \_\_\_\_\_ (MEMBERS ONLY) Return to Clare Glynn Investment Company  
 Institute 1600 M Street, NW - Suite 600 Washington, DC 20036 REMINDER: Please make  
 hotel reservations early! JOINT WINTER MEETINGS January 21-24, 1992 Disney's Yacht Club  
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