

MEMO# 7716

March 15, 1996

FEBRUARY 9, 1996 MEETING SUMMARY & MAY 20, 1996 MEETING NOTICE

March 15, 1996 TO: BANK BROKER/DEALER ADVISORY COMMITTEE No. 6-96 RE: FEBRUARY 9, 1996 MEETING SUMMARY & MAY 20, 1996 MEETING NOTICE

Enclosed please find the summary of the February 9, 1996 meeting of the Bank & Trust Advisory Committee and the Vendor Advisory Group, along with several attachments. The next meeting of the Bank & Trust Advisory Committee and the Vendor Advisory Group will take place on May 20, 1996 at the Investment Company Institute which is located at 1401 H Street, N.W. in Washington, D.C. The meeting will begin at 10:00 a.m., lunch will be provided and the meeting is expected to continue until approximately 2:00 p.m. We will not be holding a dinner for the Committee on the evening of Sunday, May 19, 1996. Committee members who are planning to stay on after the Bank & Trust Advisory Committee meeting for the ICIs General Membership Meeting ("GMM") should make hotel reservations at the Washington Hilton Hotel which is located at 1919 Connecticut Avenue, N.W. To make room reservations, please call the hotel at 202/797-5820 and identify yourself as a GMM attendee. Room reservations should be made as early as possible, but not later than April 19, 1996. Committee members attending the Bank & Trust Advisory Committee meeting only, should contact the Grand Hyatt Washington which is located at 1000 H Street, N.W. (just four blocks from the ICI). To make room reservations, please call the hotel at 202/637-4903 and request the Investment Company Institute rate which is \$172.00. Rooms will be reserved subject to availability, so make your reservations as soon as possible. Please confirm your attendance at the meeting by completing the attached Meeting Response Form (whether or not you plan to attend) and returning it to Agnes Thomas by April 30, 1996 either by fax (202/326-5853) or return mail to: Agnes Thomas Investment Company Institute 1401 H Street, NW 12th Floor Washington, D.C. 20005 -2- Please remember, attendance is limited to Committee members or their designated substitutes only. Any exceptions to this policy must be approved in advance by the Committee Chairman and/or the ICI. We want to get your input for the May 20th meeting agenda! If there are items you would like to see on the agenda, please complete the Agenda Items section of the Meeting Response Form. We look forward to seeing you in Washington, D.C. Alan Halfenger Diane Butler Chairman - Bank & Trust Director - Operations Advisory Committee & Fund Custody Attachment