

MEMO# 13970

September 25, 2001

DIRECTOR SERVICES COMMITTEE MEETING - OCTOBER 17, 2001

[13970] September 25, 2001 TO: DIRECTOR SERVICES COMMITTEE No. 11-01 RE: DIRECTOR SERVICES COMMITTEE MEETING - OCTOBER 17, 2001 In light of the events of September 11, 2001, the Institute has made the determination that participation in committee meetings this month and next will be permitted by teleconference. If you would like to participate by conference call in the Director Services Committee meeting scheduled for October 17th at 4:00 pm, please complete the information below. We will supply you with dial-in information for the meeting as soon as it is available. We remain hopeful many of you will be able to attend both the committee meeting and the Directors Conference. Conference registration is strong and the program has been expanded to address many of the issues raised by recent events. Please return this form or otherwise respond to Deborah Washington concerning your plans by telephone (202-326-5818), fax (202-326-5839) or email (deborah@ici.org). If you have any further questions, please call me at 202-326-5813. Marguerite C. Bateman Associate Counsel * * * * *

Name: _____ I will attend the Director Services Committee meeting in person. _____ I would like to participate in the Director Services Committee meeting by teleconference. Please send me the dial-in information. _____ I am not able to participate in the Director Services Committee meeting.