

MEMO# 5432

December 28, 1993

NOTICE OF MEETING - JANUARY 20, 1994

December 28, 1993 TO: TRANSFER AGENT ADVISORY COMMITTEE NO. 59-93 RE: NOTICE OF MEETING - JANUARY 20, 1994 _____ The meeting of the Transfer Agent Advisory Committee on January 20, 1994 will take place at the Loew's L'Enfant Plaza at 480 L'Enfant Plaza, SW in Washington, D.C. The meeting will begin at 10:00 a.m., lunch will be served and the meeting will continue until approximately 3:00 p.m. The meeting will be held in the Quorum Room and lunch will be served in the Renoir Room. For your convenience, we have reserved a block of sleeping rooms at the Loew's L'Enfant Plaza for the evening of January 19th at the rate of \$125 single or double. To make a reservation, please call the hotel at 202/484-1000 and request a room in the Investment Company Institute block. Room reservations should be made by January 8th. Please complete the attached Meeting Response Form and return it to Agnes Thomas at the Institute either by fax (202/326-5853) or by mail to: Agnes Thomas Investment Company Institute 1401 H Street, N.W., 12th Floor Washington, D.C. 20005-2148 An agenda for the meeting will be sent shortly before the meeting date. If you have any questions regarding the meeting, please contact Justine Phoenix at 202/326-5850. William H. Smith Justine Phoenix Chairman - Transfer Agent Director of Operations - Advisory Committee Transfer Agency

Copyright © by the Investment Company Institute. All rights reserved. Information may be abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice.