

MEMO# 18083

October 8, 2004

NOTICE OF CCO COMMITTEE AND COMPLIANCE ADVISORY COMMITTEE MEETINGS - RESPONSE REQUESTED BY MONDAY, OCTOBER 18TH

[18083] October 8, 2004 TO: CHIEF COMPLIANCE OFFICER COMMITTEE No. 12-04 COMPLIANCE ADVISORY COMMITTEE No. 96-04 RE: NOTICE OF CCO COMMITTEE AND COMPLIANCE ADVISORY COMMITTEE MEETINGS - RESPONSE REQUESTED BY MONDAY, OCTOBER 18TH We are pleased to announce the inaugural meeting of the CCO Committee and a meeting of the Compliance Advisory Committee, as follows: CCO Committee Tuesday, November 16th Wednesday, November 17th 2:00 p.m. Eastern time 10:00 a.m. Eastern time Washington, D.C. Washington, D.C. Both committee meetings will be held in Washington, D.C., at a site to be determined based on the number of people planning to attend. For this reason, it is very important that you return your response form(s) by Monday, October 18th. Please note that attendance at the CCO Committee meeting is limited to fund and adviser CCOs or their designated alternates. Further information about the location of the meetings will be provided shortly. Draft agendas will be circulated in advance of the meetings. Please note any items that you would like to discuss at the meetings on the appropriate response form. If you have any questions about the meetings, please contact Barry Simmons at 202/326-5923. We look forward to seeing you in November. Jim Davis Chairperson CCO Committee Christine C. Carsman Chairperson Compliance Advisory Committee Attachment