

MEMO# 1724

February 16, 1990

MEMBER COMMUNICATIONS INFORMATION

February 16, 1990 TO: CONTRACTUAL PLANS COMMITTEE NO. 1-90 OPERATIONS
COMMITTEE NO. 3-90 SMALL FUNDS COMMITTEE NO. 4-90 ACCOUNTING/TREASURERS
COMMITTEE NO. 4-90 INDEPENDENT ACCOUNTANTS ADVISORY GROUP BROKER/DEALER
ADVISORY COMMITTEE NO. 8-90 CUSTODIAN ADVISORY COMMITTEE NO. 1-90 TRANSFER
AGENT ADVISORY COMMITTEE NO. 4-90 RE: MEMBER COMMUNICATIONS INFORMATION

_____ Since facsimile machines are now used on a daily basis to send printed materials more quickly and much less expensively than by using overnight mail services, we ask that you furnish us with your fax numbers so that we can develop a directory to have at hand should we need or want to send you information quickly. In that regard, we have attached a form that we ask you to complete and return at your earliest possible convenience. Either fax the completed form to Claire Gurnee at (202) 293-7016 or mail it to Ms. Gurnee at the Investment Company Institute, 1600 M Street, N.W., Suite 600, Washington, DC 20036. Your prompt response will be appreciated. Rita Pemberton Operations Assistant Attachment

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