

MEMO# 11306

October 13, 1999

REMINDER -- PENSION OPERATIONS ADVISORY COMMITTEE MEETING NOVEMBER 9, 1999

[11306] October 13, 1999 TO: PENSION OPERATIONS ADVISORY COMMITTEE No. 45-99 RE:
REMINDER -- PENSION OPERATIONS ADVISORY COMMITTEE MEETING NOVEMBER 9, 1999

_____ The next
meeting of the Pension Operations Advisory Committee is scheduled for Tuesday,
November 9, 1999. The meeting will be held in the David Silver Conference Room at the
Institute's offices at 1401 H Street, NW, 12th Floor, starting at 10:00 a.m. A lunch will be
served following the meeting. We have attached a preliminary agenda for the meeting. If
you have any questions about the agenda or would like to add any items to it, please call
myself at (202) 218-3563 or Russ Galer at (202) 326-5835. To assist us in obtaining an
accurate registration of attendees, please indicate on the attached response form if you or
an alternate plan to attend the meeting and the lunch. Looking forward to seeing you on
November 9. Kathryn A. Ricard Assistant Counsel Attachment

_____ ATTENDANCE
RESPONSE FORM INVESTMENT COMPANY INSTITUTE PENSION OPERATIONS ADVISORY
COMMITTEE MEETING Tuesday, November 9, 1999 @ 10:00 a.m. Please fax this portion No
Later Than Friday, November 5, 1999 to Melanie Washington, Investment Company
Institute, 202-326-5841. YES NO __ __ Pension Operations Advisory Committee Meeting -
10:00 a.m. __ __ Lunch - 12:00 Noon _____ or
_____ COMMITTEE MEMBER'S NAME ALTERNATE'S NAME
_____ COMPANY NAME