

MEMO# 16900

December 19, 2003

MARK YOUR CALENDARS -- FEBRUARY 4 AND 5 TAX COMMITTEE MEETINGS IN WASHINGTON, DC

[16900] December 19, 2003 TO: TAX COMMITTEE No. 75-03 RE: MARK YOUR CALENDARS -- FEBRUARY 4 AND 5 TAX COMMITTEE MEETINGS IN WASHINGTON, DC The next regularly scheduled meetings of the Tax Committee will be held in Washington, DC on February 4 and 5, in the David Silver Conference Room, on the 12th floor of Institute's offices at 1401 H Street, NW, Washington, DC 20005. Subcommittee Meeting (February 4) and Tax Committee Meeting (February 5) As in the past, a subcommittee meeting will be held, beginning at 2:00 p.m., on the afternoon of the first day (February 4) and the Tax Committee meeting will be held, beginning at 9:30 a.m., on the morning of the second day (February 5).¹ The subcommittee meeting will address an issue of significant current interest that will be determined, and announced, a few weeks in advance of the meeting. Preliminary agendas for both meetings will be distributed before the meetings. February 4 Dinner An informal dinner for interested Tax Committee members will be held at approximately 5:30 pm EST on Wednesday, February 4 at a close-by restaurant (to be determined). As in the past, the cost of attending the Tax Committee dinner will be divided among those attending. Meeting Response Form If you plan to attend either (or both) of these meetings, please complete the attached meeting response form and either fax it to Ezella Wynn at 202-326-5841 or e-mail it to her at ewynn@ici.org. 1 Lunch will be served before the February 4 meeting, beginning at 1:00 p.m., and at the conclusion of the February 5 meeting. 2 Suggestions for Meeting Topics Please provide your suggestions for issues to be discussed at the February 4th and 5th meetings to Cathy Barré (cbarre@ici.org or 202/326-5821), David Orlin (dorlin@ici.org or 202/371-5436) or Keith Lawson (lawson@ici.org or 202/326-5832). Donald Burke Tax Committee Chair Attachment (in .pdf format)