

MEMO# 13726

July 16, 2001

2001 INVESTMENT COMPANY DIRECTORS CONFERENCE - PRELIMINARY PROGRAM

[13726] July 16, 2001 TO: BOARD OF GOVERNORS No. 34-01 INVESTMENT COMPANY DIRECTORS No. 7-01 PRIMARY CONTACTS - MEMBER COMPLEX No. 47-01 SEC RULES COMMITTEE No. 57-01 RE: 2001 INVESTMENT COMPANY DIRECTORS CONFERENCE - PRELIMINARY PROGRAM The Investment Company Institute is holding its Eighth Annual Investment Company Directors Conference, October 17-19, 2001 in Washington, DC, and again on November 12-14, 2001 in Houston, TX. Enclosed are the preliminary program and registration forms for each conference. The conference will feature a varied program of industry experts, government officials and experienced fund directors sharing their perspectives on issues of interest and concern to the fund director community. Additionally, it will provide opportunities for fund directors to meet with their peers informally and in group discussions. We plan to open the conference with a general session addressing recent legislative and regulatory initiatives that are of interest to fund directors. We will also offer a number of concurrent sessions on topics relating to the operation of fund boards and the responsibilities of directors. HOTEL RATES Listed below is the relevant hotel information for each conference. To receive the group rate that has been arranged at each hotel, you should mention the Investment Company Institute when making your reservation. Please note the group rates cannot be guaranteed after the cut-off date. WASHINGTON HOUSTON The Monarch Hotel The St. Regis Houston 2401 M Street, NW 1919 Briar Oaks Lane Washington, DC 20037 Houston, TX 77027 Telephone: 202/429-2400 Telephone: 713/840-7600 Rates: \$249.00 single/double Rates: \$195.00 single/double Hotel Cut-off: September 21, 2001 Hotel Cut-off: October 23, 2001 2TRAVEL DISCOUNTS Discount airfare to the Directors Conference locations is available through US Airways. Please call 877-874-7687 (8:00 AM – 9:30 PM Eastern Time) and refer to Gold File #59151817 for the special fare information. Discount airfare is available three days before and after the conference dates. The Institute also has negotiated discounted car rental rates through Avis. To obtain the discount information, call 800-331-1600 (24 hours a day, 7 days a week) and refer to AWD #J097768. Discounted rates through Avis are available seven days before and after the conference dates. Questions regarding conference registration should be directed to the Institute's Conference Division at (202) 326-5968. Marguerite C. Bateman Associate Counsel Attachments Attachment no. 1 (in .pdf format)