

MEMO# 1780

March 16, 1990

NOTICE OF MEETING - MAY 9, 1990

March 16, 1990 TO: CONTRACTUAL PLANS COMMITTEE NO. 3-90 RE: NOTICE OF MEETING - MAY 9, 1990 _____ This is to advise you that there will be a Contractual Plans Committee Meeting in the Washington Board Room at the Grand Hyatt Washington, 1000 H Street, NW, Washington, D. C. 20001, from 4:30 p.m. to 5:30 p.m. on Wednesday, May 9, 1990. This meeting will be held during the Institute's 1990 General Membership Meeting. A General Membership Meeting Program along with a Registration Form and Hotel Registration Form is enclosed. Please note that the deadline for making hotel reservations is Tuesday, April 17, 1990, so you must get the Hotel Reservation Form to the hotel by that date. We will discuss, as usual, the statistical data that was requested earlier from each committee member (see Memorandum to Contractual Plans Committee No. 2-90 dated March 9, 1990), as well as a number of other matters affecting contractual plans. Please complete and return the attached form to Rita Pemberton at the Institute no later than Wednesday, April 25, 1990. Or, if you prefer, fax it to Ms. Pemberton at 202/293-7016 before April 25th. Robert H. Graham Chairman Attachment CONTRACTUAL PLANS COMMITTEE MEETING Washington Board Room The Grand Hyatt Washington Washington, D.C. May 9, 1990 I WILL ☐ I WILL NOT ☐ attend the Contractual Plans Committee Meeting on Wednesday, May 9, 1990 in Washington, D. C. _____ NAME (or the name of a substitute FIRM if you are sending someone in your place) Please complete this form and return it by Wednesday, April 25 to: Rita Pemberton Investment Company Institute 1600 M Street, NW - 6th Floor Washington, D.C. 20036 or fax it to Ms. Pemberton at 202/293-7016 by April 25th. PLEASE NOTE THAT THE HOTEL RESERVATIONS MUST BE MADE SEPARATELY BY COMPLETING THE ENCLOSED HOTEL RESERVATION FORM AND RETURNING IT TO THE GRAND HYATT BY APRIL 17, 1990. WE URGE YOU TO MAKE YOUR HOTEL ACCOMMODATIONS AS EARLY AS POSSIBLE AS THIS IS A SMALLER HOTEL AND WILL FILL UP QUICKLY.