

**MEMO# 11180**

August 12, 1999

## **POTENTIAL PANEL TOPICS FOR YEAR 2000 RETIREMENT PLANS CONFERENCE & CONFERENCE CALL SCHEDULED FOR SEPTEMBER 9, 1999 - 2 PM EST**

[11180] August 12, 1999 TO: PENSION COMMITTEE No. 51-99 PENSION OPERATIONS  
ADVISORY COMMITTEE No. 39-99 RE: POTENTIAL PANEL TOPICS FOR YEAR 2000  
RETIREMENT PLANS CONFERENCE & CONFERENCE CALL SCHEDULED FOR SEPTEMBER 9,  
1999 AT 2 P.M. EST

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The Institute recently held a conference call to discuss preliminary plans for its next Retirement Plans Conference scheduled for Wednesday, February 23 through Friday, February 25, 2000 in Phoenix, Arizona at the Hilton Squaw Peak. Attached is a brief outline of the issues discussed on the conference call. Specifically, we discussed some changes to the general conference structure, usage of government speakers and potential panel topics. We have scheduled a follow-up conference call to discuss the Institute's year 2000 Retirement Plans Conference on Thursday, September 9, 1999 at 2:00 p.m. EST. If you would like to participate on this call, please fill-out the response form attached below and send it to Melanie Washington by COB Tuesday, September 7. If you have any questions or comments concerning the outline or are interested in participating in the conference, please call myself at (202) 218-3563 or Russ Galer at (202) 326-5835. Kathryn A. Ricard Assistant Counsel Attendance Form for Conference Call on Institute's Year 2000 Retirement Plans Conference Thursday, September 9, 1999 - 2:00 p.m. EST Please fax this form by Tuesday, September 7, 1999 to Melanie Washington at (202) 326-5841. Yes, I will participate on the Conference Call regarding the Institute's Year 2000 Retirement Plans Conference on Thursday, September 9, 1999 at 2:00 p.m. EST. To participate in the call, dial 1-800-523-5415 and ask for confirmation number #1880573, the Retirement Plans conference call. Committee Member Company Phone Attachment