

MEMO# 12471

August 10, 2000

PENSION COMMITTEE MEETING -- OCTOBER 3, 2000

[12471] August 10, 2000 TO: PENSION COMMITTEE No. 58-00 RE: PENSION COMMITTEE MEETING -- OCTOBER 3, 2000 A Pension Committee meeting has been scheduled for Tuesday, October 3, 2000 in Washington, DC. The meeting will be held in the David Silver Conference Room at the Institute's offices at 1401 H Street, N.W., 12th floor, starting at 10:00 a.m. Lunch will be served at the meeting. Please note that the afternoon portion of the meeting will be dedicated to a discussion of the recently enacted Electronic Signatures legislation ("E-SIGN")¹ and its impact on current guidance issued by the Department of Labor and the IRS. We anticipate that this discussion will last until approximately 3:00 p.m. If you plan to attend the October 3rd meeting, please complete the attached form and fax it to Brenda Turner at 202-326-5839 no later than Thursday, September 28, 2000. In addition, please identify possible agenda items on the attached form, or alternatively, please call Russ Galer at (202) 326-5835, Kathryn Ricard at (202) 218-3563, or Tom Kim at (202) 326-5837 with any agenda item suggestions. A preliminary agenda and materials relating to E-SIGN will be sent to you prior to the meeting. We look forward to seeing you on October 3rd. Pat McCauley Chair, Pension Committee Attachment 1 See Institute Memorandum to Electronic Commerce Advisory Committee No. 5-00, Pension Operations Advisory Committee No. 56-00, Pension Members No. 39-00, SEC Rules Members No. 54-00 and Tax Members No. 22-00, dated July 28, 2000. 2PENSION COMMITTEE MEETING ATTENDANCE RESPONSE FORM INVESTMENT COMPANY INSTITUTE Tuesday, October 3, 2000 at 10:00 a.m. Please fax this form no later than Thursday, September 28, 2000 to Brenda Turner, Investment Company Institute at (202) 326-5839 YES NO ____ Pension Committee Meeting, 10:00 a.m. - 12:00 p.m. ____ Lunch, 12:00 p.m. - 12:30 p.m. ____ E-SIGN Discussion, 12:30 p.m. - 3:00 p.m. ____ or ____ Committee Member Alternate ____ Company ____ Phone ____ Please check here if you need special services due to a disability Please list any possible agenda items. A preliminary agenda will be sent prior to the meeting. 1.

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____ Attachment (in .pdf format) 3

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