

**MEMO# 3743**

May 4, 1992

## **PUBLIC INFORMATION COMMITTEE JUNE 26 MEETING AND SEMINAR ON CRISIS MANAGEMENT**

May 4, 1992 TO: PUBLIC INFORMATION COMMITTEE NO. 15-92 RE: PUBLIC INFORMATION COMMITTEE JUNE 26 MEETING AND SEMINAR ON CRISIS MANAGEMENT

1. A reservation form is attached for the June 26 meeting in New York City at the Algonquin Hotel, 59 West 44th Street. It is important that you indicate whether or not you are attending as early as possible to help us coordinate our mini-seminar with the Institute for Crisis Management. 2. For room reservations, please CALL THE HOTEL DIRECTLY at 212/840-6800 and indicate you will be attending the ICI Public Information Committee meeting on Friday, June 26. 3. We will start the meeting with a panel of financial news media representatives. At this time we have confirmed two panelists - Gay Miller, who is Jonathan Clements' editor at the Wall Street Journal and Suzanne Oliver, Associate Editor at Forbes. Our panel will also include someone from broadcasting. 4. Erick Kanter would appreciate your either writing or calling him (202/955-3530) with suggestions or description (s) of potential crisis scenarios that you would like to see considered as possible examples to be used during our training. Betty K. Hart Coordinator, Public Information Committee

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