

MEMO# 16638

October 9, 2003

MARK YOUR CALENDAR FOR WORKSHOP FOR NEW FUND DIRECTORS - APRIL 2, 2004

[16638] October 9, 2003 TO: BOARD OF GOVERNORS No. 53-03 INVESTMENT COMPANY DIRECTORS No. 9-03 PRIMARY CONTACTS - MEMBER COMPLEX No. 84-03 SEC RULES MEMBERS No. 135-03 RE: MARK YOUR CALENDAR FOR WORKSHOP FOR NEW FUND DIRECTORS - APRIL 2, 2004 The Investment Company Institute is pleased to offer a Workshop for New Fund Directors on April 2, 2004 in Washington, D.C. The one-day workshop is intended for new fund directors; the program and materials are designed for directors with five (5) years' experience or less. Registration is limited to 100 participants and will be open to fund directors only. A preliminary program and registration form for the Workshop for New Fund Directors will be mailed out in early 2004. The program will be held at the Park Hyatt Hotel in Washington, D.C. Directors interested in making reservations at the hotel should contact the hotel directly at 202-789-1234. Workshop participants should request the Investment Company Institute room rate of \$289/night. Marguerite C. Bateman Senior Associate Counsel

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