

MEMO# 11041

June 7, 1999

NOTICE OF MEETING - SEPTEMBER 23, 1999

[11041] June 7, 1999 TO: BROKER/DEALER ADVISORY COMMITTEE No. 13-99 RE: NOTICE OF MEETING - SEPTEMBER 23, 1999

The next meeting of the Broker/Dealer Advisory Committee will take place on Thursday, September 23 at the Investment Company Institute in the David Silver Conference Room. The meeting will run from 10 am to 3 pm with a lunch provided. Committee Dinner The committee dinner will be held on Wednesday, September 22 at D.C. Coast located at 1401 K Street, NW. There will be a reception at 6:30 pm followed by dinner at 7:00 pm. All participants will be billed for their portion of the dinner. Business casual attire. Accommodations We have reserved a block of rooms for the evening of September 22 at the Metro Center Marriott located at 775 12th Street, NW. Please contact the Marriott at 202/737-2200 or 800/228-9290 and identify yourself as an Investment Company Institute Broker/Dealer Meeting attendee to reserve a room. The room rate is \$209 single/double. Please make your room reservations no later than September 1 to ensure that you receive the ICI rate. Fax Response Form by September 1 Please complete the attached meeting response form and indicate whether or not you or a representative of your firm will be attending the meeting. Fax the completed form by September 1 to Jamie Kodey at the ICI. Jamie's fax number is 202/326-5853 and telephone is 202/326-5852. Alternatively, you may email your response to jkodey@ici.org and be sure to include the information on the attached meeting response form. - 2 - Agenda Items We welcome your suggestions for agenda items and ask that you submit them in advance of the meeting on the attached response form or email to justine@ici.org. A meeting agenda will be sent several weeks prior to the meeting date. Mark Harris Justine Phoenix Van Kampen Investor Services, Inc. Director - Operations/Chairman - Broker/Dealer Advisory Committee Distribution & Service Attachment