

MEMO# 1778

March 16, 1990

COMMITTEE MEETING - MAY 9, 1990

March 16, 1990 TO: SMALL FUNDS MEMBERS NO. 1-90 RE: COMMITTEE MEETING - MAY 9, 1990 _____ This is to inform you that a Small Funds* Committee Meeting has been scheduled for Wednesday, May 9, 1990 from 9:30 a.m. until 12:30 p.m. in Independence Rooms H & I on level 5B at the Grand Hyatt Washington Hotel, 1000 H Street, N.W., Washington, D.C. 20001. Lunch will be served. Although I will not be able to join you, the meeting room will be available in the afternoon for those of you who wish to continue with a general roundtable discussion. The meeting precedes the start of the Institute's General Membership Meeting. Following the Small Funds meeting, Registration for the GMM and the Exhibit Hall will be open. Later that evening, the Institute's Welcoming Reception will be held. For your information, enclosed is a preliminary Program about the General Membership Meeting including a meeting registration form and hotel reservation card. (Please note that in order to reserve a hotel room, you should send the reservation card to the Grand Hyatt by April 17, 1990. If you need additional brochures/registration forms, please contact Mr. Thomas S. Simmons at 202/293-7700.) Following our usual practice, I am requesting that each of you provide a list of items on the enclosed form which are important to you and relevant to the committee, to assist us in preparing the agenda for this meeting. As many of you know, the small funds group is an effective forum for the exchange of practical and useful information and I would like each of you to participate actively in the meeting, especially in regard to those items of interest to you. Attached is a form to register for the Small Funds meeting which also provides space for your suggested discussion topics. Please complete the form and return it to Donald E. O'Connor at the Investment Company Institute as soon as possible but no later than April 17, 1990. An agenda will be sent out prior to the meeting based on the suggestions we receive from you. John Cannon Chairman, Small Funds Committee

Attachment Enclosures ----- *Member fund groups with total assets less than \$250 million (excluding money market funds). SMALL FUNDS COMMITTEE MEETING Wednesday, May 9, 1990 Grand Hyatt Washington 1000 H Street, NW Washington, D.C. 20001 I will attend the Small Funds Meeting on May 9, 1990 in Washington, D.C.: (Please type or print) NAME: _____ FIRM: _____

_____ ADDRESS: _____

TELEPHONE NO. _____ SUGGESTIONS OF TOPICS I WOULD LIKE TO SEE DISCUSSED AT THE MEETING:

Please send this completed form by fax (202/293-7016) or return this to: Donald E. O'Connor Investment Company
Institute 1600 M Street, NW - 6th Floor Washington, D.C. 20036

Copyright © by the Investment Company Institute. All rights reserved. Information may be abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice.