

MEMO# 10628

January 6, 1999

UPCOMING PENSION COMMITTEE MEETING - FEBRUARY 3, 1999

[10628] January 6, 1999 TO: PENSION COMMITTEE No. 1-99 RE: UPCOMING PENSION
COMMITTEE MEETING - FEBRUARY 3, 1999

_____ Mark your
calendar for the next Pension Committee meeting scheduled for Wednesday, February 3,
1999 at the Institute's David Silver Conference Room, 1401 H Street, Washington, D.C. from
10 a.m. to 12:30 p.m. Lunch will be served immediately following the meeting. In addition,
we have scheduled a meeting on the issue of "uniform 401(k) plan fee disclosure" on
February 3, 1999 from approximately 1:30 p.m. to 3:30 p.m. This uniform 401(k) fee
disclosure meeting is a result of the Department of Labor's request for the Institute to
coordinate efforts with other 401(k) plan associations to develop a uniform 401(k) plan fee
disclosure form. The meeting on February 3, 1999 will serve as a follow-up meeting to the
initial meeting on this issue scheduled for Thursday, January 7, 1999. If you or an alternate
plan to attend the Pension Committee meeting, the luncheon and/or the uniform 401(k) fee
disclosure meeting, please fill-out the attendance form attached below and fax it to
Zipporah Mbuthia at (202) 326-5841 by COB Friday, January 29, 1999. In addition, if you
have any items that you would like to include on the agenda for the Pension Committee
meeting or the uniform 401(k) plan fee disclosure meeting, please list them on the attached
attendance form or forward them to Russ Galer via email at rgaler@ici.org or Kathryn
Ricard at ricard@ici.org. Looking forward to seeing you on February 3rd! Patricia Heselton
Pension Committee Chair

_____ Attendance Response Form Please fax this form by Friday, January 29, 1999 to
Zipporah Mbuthia at (202) 326-5841 ___ Pension Committee Meeting on 2/3/99 Suggested
Agenda Items _____ Luncheon on 2/3/99 Dietary Restrictions
_____ 401(k) Plan Fee Meeting on 2/3/99 Suggested Agenda
Items _____ NAME OF ATTENDEE OR ALTERNATE NAME OF COMPANY