

**MEMO# 11895**

May 19, 2000

## **FINAL PROGRAM FOR THE 2000 MUTUAL FUND TRAINING CONFERENCE**

[11895] May 19, 2000 TO: ACCOUNTING/TREASURERS COMMITTEE No. 22-00 ADVERTISING COMPLIANCE ADVISORY COMMITTEE No. 17-00 CLOSED-END INVESTMENT COMPANY MEMBERS No. 9-00 INVESTMENT ADVISER ASSOCIATE MEMBERS No. 14-00 INVESTMENT ADVISER MEMBERS No. 15-00 OPERATIONS MEMBERS No. 11-00 PRIMARY CONTACTS - MEMBER COMPLEX No. 32-00 SEC RULES COMMITTEE No. 78-00 SMALL FUNDS MEMBERS No. 10-00 STATE SECURITIES MEMBERS No. 4-00 TAX MEMBERS No. 16-00 UNIT INVESTMENT TRUST MEMBERS No. 13-00 RE: FINAL PROGRAM FOR THE 2000 MUTUAL FUND TRAINING CONFERENCE

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The 2000 Mutual Fund Training Conference, sponsored by the Investment Company Institute, will be held from June 5-7, at the Capital Hilton Hotel in Washington, DC. This conference is designed to serve as a training vehicle for new employees, as well as a refresher and update for more experienced personnel. The conference will cover basic areas of mutual fund management, operation and regulation. Enclosed is a final brochure. To register for the conference, return the registration form in the back of the brochure with the appropriate fee to the Institute's Conference Division by May 26. Please note that the registration deadline has been extended from May 22 to May 26. A block of rooms has been reserved at the Capital Hilton Hotel for conference attendees. Please call the hotel directly at 202/393-1000 for reservations, and be sure to mention that you are attending the Investment Company Institute's Conference. Please contact our Conference Division at 202/326-5968 if you have any questions regarding registrations. We look forward to seeing you in June. Liane Walker Legal Projects Coordinator Enclosure

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