October 15, 1991

NOTICE OF COMMITTEE MEETING - DECEMBER 5, 1991

October 15, 1991 TO: TRANSFER AGENT ADVISORY COMMITTEE NO. 49-91 RE: NOTICE OF COMMITTEE MEETING - DECEMBER 5, 1991

_____ This is to advise you that there will be a meeting of the Transfer Agent Advisory Committee at 9:30 a.m. on Thursday, December 5, 1991. The meeting will be held in the Private Dining Room at the offices of USAA Federal Savings Bank located on Interstate 10 at Huebner Road in San Antonio, Texas. A continental breakfast will be served prior to the meeting beginning at 8:45 a.m. In addition to the meeting, Peggy Schooley of USAA is arranging for a tour of the USAA facilities to include a viewing of the USAA imaging process. The meeting, itself, is scheduled to continue until approximately 2:30 p.m. and will include lunch. The tour portion of the schedule will begin after the meeting has concluded and should end at approximately 4:30 p.m. We are also arranging for a cocktail reception and dinner for the evening of Wednesday, December 4, at Boudro's Restaurant on the River Walk. Dinner attendees will be billed later for their share of the total reception/dinner bill. Please indicate your desire to attend this function by so indicating on the attached form. Spouses and guests are welcome. For your convenience, we have booked sleeping rooms at La Mansion del Rio Hotel located on the River Walk at 112 College Street in San Antonio. To make a reservation for yourself, please call the hotel at 512/225-2581 and ask for a room in the Investment Company Institute block at the conference rate of $110.00 single or double. The hotel will accept reservations at this special rate only through November 4, 1991 and only for those persons identifying their affiliation with the Investment Company Institute and requesting this special convention rate. Because the hotel is some distance from the meeting site, USAA has arranged for shuttle transportation from the hotel lobby at 8:30 a.m. on December 5. In addition, there will be shuttle transportation from the meeting site to either the airport or the hotel following both the meeting itself as well as at the end of the tour. Please indicate your preferred leaving time on the attached form. So that we will know in advance who will attend these functions, please take a few moments to complete and return the attached form by November 4 either by fax (202/293-1058) or return mail to: Rita Pemberton Investment Company Institute 1600 M Street, N.W. - 6th Floor Washington, D.C. 20036 An agenda will be sent prior to the meeting date. Kathleen Joaquin Director - Operations/Fund Accounting Attachment TRANSFER AGENT ADVISORY COMMITTEE MEETING December 5, 1991 San Antonio, Texas _____ I WILL [__] I WILL NOT [__] attend the Transfer Agent Advisory Committee meeting on December 5, 1991 in San Antonio, Texas. NAME: _____ FIRM: _____ Please indicate your interest in the following functions: December 4 Reception/Dinner Yes ___ No ___ December 5 Meeting and Lunch Yes ___ No ___ December 5 Tour Yes ___ No ___ Name of spouse or guest attending dinner with you: _____ Please indicate your

preferred shuttle time: TO HOTEL TO AIRPORT 2:30 p.m. after meeting ____ ____ 4:30 p.m. after tour ____ ____ Please fax this completed form by November 4 to Rita Pemberton at 202/293-1058 or send it by return mail to: Rita Pemberton Investment Company Institute 1600 M Street, N.W. Sixth Floor Washington, D.C. 20036 NOTE: TO MAKE HOTEL RESERVATIONS FOR YOURSELF, PLEASE CALL THE LA MANSION DEL RIO HOTEL AT 512/225-2581 BY NOVEMBER 4 AND ASK FOR A ROOM IN THE INVESTMENT COMPANY INSTITUTE BLOCK AT $110.00 SINGLE OR DOUBLE. YOU MUST MAKE YOUR HOTEL RESERVATION BY NOVEMBER 4, 1991.