

MEMO# 17806

July 23, 2004

BTAC MEETING NOTICE - SEPTEMBER 9, 2004

[17806] July 23, 2004 TO: BANK AND TRUST ADVISORY COMMITTEE No. 16-04 RE: BTAC MEETING NOTICE - SEPTEMBER 9, 2004 The next meeting of the Bank and Trust Advisory Committee will be held on Thursday, September 9, 2004 at the offices of the Investment Company Institute. The ICI is located at 1401 H Street, NW, in Washington, DC. The meeting will take place in the David Silver Conference Room, which is located on the twelfth floor. The meeting will begin at 9:00 a.m. Continental breakfast will be provided before the meeting, lunch will be served at noon and the meeting is expected to continue until approximately 3:00 p.m. ACCOMMODATIONS AT THE J.W. MARRIOTT HOTEL If you require overnight accommodations, please contact the J.W. Marriott at 1-800-228- 9290 or 202-393-2000. The hotel is located at 1331 Pennsylvania Avenue, NW, Washington, DC 20004. The room rate is \$249 single/double. Please be sure to mention that you are attending an Investment Company Institute (ICI) Bank and Trust Advisory Committee function. You must make your reservations no later than August 16 to receive this discounted rate. DINNER ON SEPTEMBER 8 On September 8, there will be a committee dinner to start at 6:30 p.m. at Ceiba located at 701 14th Street, N.W., Washington, D.C. The restaurant is within walking distance from the J.W. Marriott. Attendees will be billed for their portion of the dinner. MEETING ATTENDANCE Meeting attendance is limited to one Committee member only or their designated substitutes. There will be no exceptions to this policy unless the BTAC Chairman and the ICI approve in advance. 2 RETURN RESPONSE FORM BY AUGUST 23 Please return your completed meeting response form by August 23 to Agnes Thomas either by fax (202/326-8314) or email (agnes@ici.org). Attendees will receive a preliminary agenda and attendee lists prior to the meeting. Attire for the meeting is business; attire for the dinner is business casual. We look forward to seeing you in Washington, DC! Stuart Bateman Kathleen C. Joaquin Franklin Templeton Investor Services, Inc. Director - Operations & Distribution Chairman - Bank and Trust Advisory Committee Attachment (in .pdf format)