

MEMO# 1001

February 22, 1989

1. NOTICE OF MEETING - MARCH 30, 1989 2. IMPORTANT DATES FOR 1989 - MARK YOUR CALENDAR [D

February 22, 1989 TO: ACCOUNTING/TREASURERS COMMITTEE NO. 10-89 INDEPENDENT ACCOUNTANTS ADVISORY GROUP RE: 1. NOTICE OF MEETING - MARCH 30, 1989 2. IMPORTANT DATES FOR 1989 - MARK YOUR CALENDAR

_____ 1. This is to advise you that the next meeting of the combined Accounting Treasurers Committee and the Independent Accountants Advisory Group is scheduled for Thursday, March 30, 1989 from 10:00 a.m. until 3:00 p.m. at the Crystal Gateway Marriott Hotel which is located at 1700 Jefferson Davis Highway, Arlington, VA 22202. The Crystal Gateway Marriott is just a few minutes from the National Airport. We will distribute the meeting agenda and inform you of the meeting room name shortly in a separate mailing. A block of rooms has been reserved at the Crystal Gateway Marriott for the night of Wednesday, March 29 at \$130.00 (single or double). These rooms are being held under the name of the Investment Company Institute and you must contact the hotel to make your reservation by Thursday, March 9. The telephone number is 703/920-3230. Please complete and return the attached form to Rita Pemberton at the Institute by Thursday, March 9, 1989. Or, if you prefer, please call Rita at 202/955-3551 by March 9. 2. In order to assist you in meeting your schedule, we have set the following dates for Accounting/Treasurers Committee and Independent Accountants Advisory Group meetings in 1989 and the date for the annual Tax & Accounting Conference. The dates are as follows: Dates Location Combined Meeting June 20 Washington, D.C. Combined Meeting September 20 Boston, MA Tax & Accounting Conference October 11-13 Bal Harbour, FL Combined Meeting December 13 Washington, D.C. More detailed information will be sent to you prior to each meeting date along with an agenda. Please mark your calendar! Richard A. Silver Chairman Michael J. Weiner Vice Chairman Attachment ACCOUNTING/TREASURERS COMMITTEE and INDEPENDENT ACCOUNTANTS ADVISORY GROUP MEETING Crystal Gateway Marriott Hotel Arlington, VA 22202 March 30, 1989 10:00 a.m. _____ NAME:

_____ FIRM:

_____ I WILL [] I WILL NOT [] attend the meeting of the Accounting/Treasurers Committee and the Independent Accountants Advisory Group on Thursday, March 30, 1989. Please return this completed form by Thursday, March 9, 1989 to: Rita Pemberton Investment Company Institute 1600 M Street, N.W. - 6th Floor Washington, D.C. 20036 NOTE: PLEASE MAKE YOUR HOTEL RESERVATIONS BY CALLING THE CRYSTAL GATEWAY MARRIOTT AT 703/920-3230 BY THURSDAY, MARCH 9, 1989 AND TELL THEM YOU WANT A ROOM IN THE INVESTMENT COMPANY INSTITUTE BLOCK.

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