

MEMO# 8975

June 10, 1997

PRELIMINARY AGENDAS -- TAX AND PENSION COMMITTEE MEETINGS

June 10, 1997 VIA FAX TO: PENSION COMMITTEE No. 19-97 TAX COMMITTEE No. 20-97 RE: PRELIMINARY AGENDAS -- TAX AND PENSION COMMITTEE MEETINGS

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Information and Preliminary Agendas As you know, the Tax and Pension Committee meetings will be held on Wednesday, June 18, 1997, in the David Silver Conference Room on the 12th Floor of the Institute's offices at 1401 H Street, N.W., Washington, DC. The Tax Committee meeting will begin at 10:00 a.m., followed by a joint luncheon, where our guest speaker will be Robert J. Doyle, Director of Regulations and Interpretations, Pension and Welfare Benefits Administration at the US Department of Labor. The Pension Committee meeting will begin at 1:30 p.m. The preliminary meeting agendas for the Tax and Pension Committees are attached. Please review the agendas and bring with you to the meetings any memoranda about which you have specific questions or comments; in a change from prior practice, the meeting materials no longer will contain copies of every memorandum distributed during the prior four months. June 17 Meeting on IRS Audit Issues and Tax Committee Dinner As Tax Committee members know, a meeting to discuss tax issues arising from IRS audits of funds and their advisers will be held on June 17 at 2:00 p.m. in the Institute's David Silver Conference Room. Since many of the June 17 meeting attendees also will be attending the Tax Committee meeting on June 18, the Institute has made arrangements for interested Institute members to have dinner together on June 17 at 6:00 p.m., at AV Ristorante Italiano, 607 New York Avenue, N.W., Washington, DC. If you plan to attend the June 17 dinner, please call the Institute's Ana Alvarez at 202-326-5836 no later than Monday, June 16 so that the appropriate dinner reservation can be confirmed. We look forward to seeing you next week. Eric G. Burns Chairman - Tax Committee Leonard P. Larrabee, III Chairman - Pension Committee Attachments