

MEMO# 10201

August 17, 1998

TECHNOLOGY COMMENT LETTER CONFERENCE CALL - THURSDAY, SEPTEMBER 10, 1998

1 See Institute Memorandum to Pension Committee No. 44-98 and Pension Operations Advisory Committee No. 27-98, dated July 9, 1998. If you would like an additional copy of this Memorandum, please contact Theresa Brice at 202-326-5833. [10201] August 17, 1998

TO: PENSION COMMITTEE No. 53-98 PENSION OPERATIONS ADVISORY COMMITTEE No. 37-98 RE: TECHNOLOGY COMMENT LETTER CONFERENCE CALL - THURSDAY, SEPTEMBER 10, 1998 _____ The Institute is drafting a comment letter in response to IRS Announcement 98-621, which seeks comments regarding the implementation of regulations that would facilitate the use of new technologies in plan administration. The IRS specifically seeks comment regarding the manner in which election, consent and disclosure requirements can be satisfied in a "paperless" environment. A conference call has been scheduled for 2:00 p.m. EDT on Thursday, September 10, 1998, to discuss ideas for a comment letter. If you plan to participate in the September 10 conference call, please fill out the sign-up form below and fax it to Theresa Brice at (202) 326-5841 by COB September 9. Please note that there is a call-in number for the conference call. Please call me at (202) 326-5835 or Kathryn Ricard at (202) 218-3563 if you have any questions or comments concerning the call. Russell G. Galer Senior Counsel ATTENDANCE RESPONSE FORM FOR CONFERENCE CALL ON TECHNOLOGY COMMENT LETTER Thursday, September 10, 1998 - 2:00 p.m. EDT Please fax this form by Wednesday, September 9, 1998 to Theresa Brice at 202-326-5841. Yes, I will participate in the Conference Call regarding Technology Comment Letter on Thursday, September 10, 1998 at 2:00 p.m. EDT. To participate in the call, dial 1-800-523-5415 and ask for the "Technology" call. COMMITTEE MEMBER - COMPANY