

**MEMO# 7858**

May 13, 1996

## **FINAL PROGRAM FOR 1996 MUTUAL FUND TRAINING CONFERENCE**

May 13, 1996 TO: MEMBERS - ONE PER COMPLEX No. 33-96 ACCOUNTING/TREASURERS COMMITTEE No. 18-96 TRANSFER AGENT ADVISORY COMMITTEE No. 25-96 CLOSED-END FUND MEMBERS No. 9-96 INVESTMENT ADVISER MEMBERS No. 14-96 INVESTMENT ADVISER ASSOCIATE MEMBERS No. 11-96 OPERATIONS MEMBERS No. 20-96 SEC RULES MEMBERS No. 23-96 SMALL FUNDS MEMBERS No. 7-96 STATE SECURITIES MEMBERS No. 12-96 TAX MEMBERS No. 24-96 UNIT INVESTMENT TRUST MEMBERS No. 13-96 RE: FINAL PROGRAM FOR 1996 MUTUAL FUND TRAINING CONFERENCE

Enclosed is the final brochure describing the program for the 1996 Mutual Fund Training Conference which the Institute is sponsoring on June 12-14, at the Capital Hilton Hotel in Washington, D.C. We are very pleased to inform you that Jack Murphy, Associate Director (Chief Counsel) of the Division of Investment Management at the U.S. Securities and Exchange Commission will give the keynote address on Wednesday morning. Additionally, Clark Hooper, Vice President of Advertising/Investment Companies Regulation for the National Association of Securities Dealers will be the luncheon speaker on Thursday, June 13. Both Mr. Murphy and Ms. Hooper have made valuable contributions to our conferences in the past and we welcome their participation. As indicated in the brochure, this conference covers the basic areas of mutual fund management, operation and regulation. It promises to have wide appeal and we encourage you to send in the attached registration form as soon as possible if you plan to attend. The cut-off date to obtain the preferred room rate at the Capital Hilton is Tuesday, May 21, so please call right away to make your reservation. Please call the hotel at 202/393-1000 and be sure to mention that you are attending the Investment Company Institute's conference. We anticipate an excellent conference, and look forward to seeing you in June. Susan S. Burgess Legal Assistant Enclosure