

MEMO# 7692

March 8, 1996

NOTICE OF MEETING - MAY 20, 1996

1 Member fund groups with total assets less than \$750 million (excluding money market funds). March 8, 1996 TO: SMALL FUNDS COMMITTEE No. 2-96 SMALL FUNDS MEMBERS No. 2-96 RE: Notice of Meeting - May 20, 1996

_____ Spring '96
Meeting A meeting of the Small Funds(1) Committee has been scheduled for Monday, May 20, 1996 from 9:30 a.m. until approximately 3:00 p.m. at the Washington Hilton Hotel located at 1919 Connecticut Avenue, NW in Washington, DC. Lunch will be served. Please use the attached registration form to provide us with items that you would like to see included on the Small Funds agenda. It is important that each of you provide us with agenda ideas to keep the content of the meeting relevant. As many of you know, the Small Funds Group is an effective forum for the exchange of practical and useful information and we would like each of you to participate actively in the meeting, especially in regard to those items of interest to you. Please complete the registration form and return to Jennifer Clark at ICI as soon as possible, but no later than April 19, 1996. An agenda will be sent out prior to the meeting based on suggestions we receive from you. General Membership Meeting The meeting precedes the start of the Institutes General Membership Meeting (GMM). Following the Small Funds Meeting, Registration for the GMM and Vendor Exhibit Hall will be open. Later that evening, the Institutes Welcoming Reception will be held at the hotel. Enclosed is a Preliminary Program about the GMM, including a GMM registration form and hotel reservation card. Please note that in order to reserve a hotel room, you should send the reservation card to the hotel by April 19, 1996. If you need additional brochure/registration forms, please contact Ms. Marti Yocum at (202) 326-5969. Fall '96 Meeting We also would like to take this opportunity to announce that the Fall '96 Small Funds Meeting will be held on November 7-8, 1996, at the Ritz Carlton in Naples, Florida. Please block out your plans now so you can join us for what has proven in the past to be a worthwhile and convivial event. Lynne M. Cannon Charles A. Eby Chairman - Small Funds Committee Vice President - ICI Enclosures (1)Member Fund Groups with total assets less than \$750 million (excluding money market funds). SMALL FUNDS MEETING Monday, May 20, 1996 Washington Hilton Hotel 1919 Connecticut Avenue, NW Washington, DC 20009 I will attend the Small Funds Committee Meeting on May 20, 1996 in Washington, DC:
(please type or print) NAME: _____ FIRM: _____

_____ ADDRESS: _____
_____ TELEPHONE: _____ FAX: _____

_____ AGENDA ITEMS SHEET SUGGESTIONS OF TOPICS I WOULD LIKE TO SEE DISCUSSED AT THE MEETING:

Please
return this completed form to Jennifer Clark by April 19, 1996 either by fax (202/326- 5959)
or return mail to: Jennifer Clark Investment Company Institute 1401 H Street, NW, 11th
Floor Washington, DC 20005

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