

**MEMO# 14558**

March 19, 2002

## **NOTICE OF MEETING - APRIL 30, 2002; NEW MEETING TIME AND TEST OF WEST COAST VIDEOCONFERENCING**

[14558] March 19, 2002 TO: COMPLIANCE ADVISORY COMMITTEE No. 25-02 RE: NOTICE OF MEETING - APRIL 30, 2002; NEW MEETING TIME AND TEST OF WEST COAST VIDEOCONFERENCING A meeting of the Compliance Advisory Committee has been scheduled for Tuesday, April 30th at the offices of the Investment Company Institute, 1401 H Street, N.W., Washington, D.C. The meeting will be held in the David Silver Conference Room on the 12th Floor at 1:00 p.m. Eastern time. Light refreshments (yogurt, cookies and drinks) will be available before the meeting. At the meeting, the Institute will be testing the use of videoconferencing to facilitate participation in the meeting by Institute members who are located in the western part of the country. Participation by videoconference will be available to Committee members at the Citicorp Center, One Sansome Street, San Francisco, CA, at 10:00 a.m., Pacific time, on the 20th floor. Lunch will be served following the meeting in California. Please indicate in the attached response form whether you or an alternate will attend the meeting, either in Washington, D.C. or by videoconference from California. In addition, please provide any items that you would like to discuss at the meeting. We look forward to seeing you on April 30th. Christine C. Carsman Chairperson Attachment Attachment (in .pdf format)

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