

MEMO# 14426

February 4, 2002

MEETING NOTICE - MARCH 21, 2002

[14426] February 4, 2002 TO: BANK AND TRUST ADVISORY COMMITTEE No. 1-02 RE: MEETING NOTICE - MARCH 21, 2002 The next meeting of the Bank and Trust Advisory Committee will be held on Thursday, March 21 at the offices of OppenheimerFunds located at 6803 South Tucson Way in Englewood, Colorado. The meeting will begin at 8:30 a.m. Lunch will be served at noon and the meeting is expected to conclude by 1:30 p.m. Following the meeting, committee members are invited to participate in a tour of Oppenheimer's facilities. The tour will conclude by 2:30 p.m. ACCOMMODATIONS AT THE MARRIOTT TECH CENTER If you require overnight accommodations, please contact the Marriott Tech Center at 303/779-1100. The hotel is located at 4900 South Syracuse in Denver. The room rate is \$119 single/double. Please be sure to mention that you are attending an Investment Company Institute (ICI) Bank and Trust Advisory Committee function. You must make your reservations no later than February 19 to receive this discounted rate. RECEPTION AND DINNER - MARCH 20 On March 20, there will be a tour and reception for committee members at Resources Trust from 4:00 to 6:00 p.m. Following the reception, the committee dinner will be held at Cool River Café located at 8000 East Belview Avenue in Greenwood, CO. If you wish to attend these events, please be sure to complete the attached response form. Transportation will be provided from the hotel to Resources Trust and then from Resources Trust to the restaurant. MEETING ATTENDANCE Meeting attendance is limited to Committee members or their designated substitutes only. Any exceptions to this policy must be approved in advance by the BTAC Chairman and the ICI. Please complete the attached meeting response form and indicate whether or not you or a representative of your firm will be attending the March 20 reception and dinner and the March 21 meeting and tour. Several weeks prior to the meeting, attendees will receive attendee lists and a preliminary agenda. 2 FAX RESPONSE FORM BY MARCH 8 Please fax the completed meeting response form to Agnes Thomas at fax number 202/326-8314 by March 8, 2002. ATTIRE Attire for the meeting, reception and dinner is business casual. Stuart Bateman Justine Phoenix Franklin Templeton Investor Services, Inc. Director - Operations/ Chairman - Bank and Trust Advisory Committee Distribution and Service Attachment Attachment (in .pdf format)