

MEMO# 10651

January 19, 1999

FINAL AGENDA & BREAKFAST SHOP TALK DISCUSSION TOPICS FOR JANUARY 28, 1999 MEETING

[10651] January 19, 1999 TO: TRANSFER AGENT ADVISORY COMMITTEE No. 8-99 RE: FINAL AGENDA & BREAKFAST SHOP TALK DISCUSSION TOPICS FOR JANUARY 28, 1999 MEETING

Attached is the final Agenda and revised Breakfast Shop Talk Discussion Topics to be covered at the January 28, 1999 Transfer Agent Advisory Committee meeting. The meeting will be held in the "Bandera" meeting room at the Hyatt Regency Hill Country Resort in San Antonio, Texas. We will begin at 8:15 a.m. with "shop talk" discussion, the Committee meeting will begin at 9:00 a.m., lunch will be served at 12:00 p.m. and the meeting will conclude at approximately 2:30 p.m. Please refer to Transfer Agent Advisory Committee memo No. 2-99 (dated January 7, 1999) for further details regarding the January 28th & 29th meeting and tour at American Fund Services. Updated lists of expected attendees are also attached for your convenience. If you have any questions, please contact the undersigned at 202-326-5930 or Jamie Kodey at 202-326-5852. I look forward to seeing you in San Antonio!

Kathleen C. Joaquin Director – Transfer Agency & International Operations Attachments

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