

MEMO# 22720

July 21, 2008

October 23-24, 2008 Internal Sales Managers Roundtable Meeting

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TO: INTERNAL SALES MANAGERS ROUNDTABLE No. 4-08 RE: OCTOBER 23-24, 2008
INTERNAL SALES MANAGERS ROUNDTABLE MEETING

The fall 2008 meeting of the Investment Company Institute's Internal Sales Managers Roundtable has been scheduled for 1:00 pm to 5:00 pm on Thursday, October 23 and from 8:30 am to 1:00 pm on Friday, October 24, 2008 at the offices of American Century Investments at 4400 Main Street in Kansas City, MO. A preliminary meeting agenda will be sent to you shortly.

Meeting Registration

Online registration for the meeting is available at <http://members.ici.org/reg/roundtable>. Please note that meeting attendance is limited to a maximum of three representatives per member firm.

Hotel Arrangements

A block of rooms has been reserved for meeting attendees at the Kansas City Marriott Country Club Plaza, which is located at 4445 Main Street (approximately 23 miles from the Kansas City airport and a \$50 cab ride) and within a very brief walk of American Century's offices. Detailed information about the hotel is available at <http://www.marriott.com/hotels/travel/mcipl-kansas-city-marriott-country-club-plaza/>. To make your hotel reservations, please call the hotel directly at 816-531-3000 and mention that you are calling as part of the Investment Company Institute room block in order to

receive the discounted rate of \$149/night plus tax.

Committee Dinner

The optional networking dinner on Thursday, October 23 will be held at Starker's Restaurant, which is located at 201 W 47th Street (Corner of 47th & Wyandotte) in Kansas City. The telephone number for Starker's is 816/753-3565. The restaurant's website address is www.starkersrestaurant.com. Starker's is a very walk from the Kansas City Marriott.

The cost of the dinner will be \$85. You may register for the dinner when you complete your meeting registration. Please note that if you cancel a dinner registration with less than 72-hours notice, the \$85 fee will NOT be refunded.

Miscellaneous

Business casual attire will be appropriate for both the meeting and the networking dinner.

If you have any questions about the October meeting, please contact me at 202/326-5883 (email: brenner@ici.org). We look forward to seeing you in Kansas City.

Linda Brenner
Director - Operations & Continuing Education

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