

MEMO# 31010

January 5, 2018

Dates to Save for the 2018 Meetings of ICI's Internal Audit Committee

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January 5, 2018 TO: Internal Audit Committee RE: Dates to Save for the 2018 Meetings of ICI's Internal Audit Committee

I hope each of you had an enjoyable holiday season! As we look forward to 2018, I wanted to let you know that we have set the dates for this year's meetings of ICI's Internal Audit Committee. These dates are as follows:

Spring Meeting: Wednesday, April 18th

Offices of Oppenheimer

New York City The informal Committee dinner will be held the evening of Tuesday, April 17th at a location to be determined! **Fall Meeting: Tuesday, November 27th**

ICI's Offices

Washington, DC

Please note that the joint meeting of the Internal Audit Committee and the ICI's Chief Risk Officer Committee will take place the afternoon of November 27th following the Internal Audit Committee meeting. The joint dinner of these Committees will be that evening.

Please save these dates on your 2018 calendar and plan to join us! As we get closer to the meetings, I will reach out to members to provide you registration information and seek your input for the agenda. In the meantime, if you have any ideas for the meetings, please let me or Kate Ives, the Committee Chair, know. Many thanks to Kate for agreeing to host us in New York! If you have any questions or if I can be of any assistance to you, please let me know.

Tamara K. Salmon
Associate General Counsel