

MEMO# 21358

July 13, 2007

Notice of IOAC Meeting - September 27, 2007

[21358]

July 13, 2007

TO: INTERNATIONAL OPERATIONS ADVISORY COMMITTEE No. 14-07 RE: NOTICE OF IOAC MEETING - SEPTEMBER 27, 2007

The next meeting of the Institute's International Operations Advisory Committee will take place on Thursday, September 27, 2007 at Clearstream Banking Luxembourg, located at 42, Avenue JF Kennedy, Kirchberg, L-1855 Luxembourg. The meeting will begin at 8:30 a.m. with continental breakfast, lunch will be provided and the meeting is expected to conclude at approximately 3:30 p.m. Attire for the meeting is business. We strongly encourage your in person participation, as experience has shown that it makes for a more effective meeting. However, we recognize that international travel can be difficult, so we are making international dial-in access to the meeting available.

Hotel Accommodations

A block of rooms has been reserved for the evenings of September 26th and 27th at the Sofitel Luxembourg Europe, which is located at 6 rue du fort Niedergrunewald, Quartier Européen Nord, Kirchberg, L-2015 Luxembourg. The group room rate is EUR 170 per night. To reserve a room, please send in the attached reservation form directly to the Sofitel via fax at +352-439195. The hotel's phone number is +352-43776901. Please make your hotel reservations as soon as possible as rooms are limited, but no later than August 24 to receive the group rate.

Committee Dinner

There will be a Committee dinner on Thursday, September 27th at Chez Bacano, which is located at 59, Rue de Clausen, Grund, L-1342 Luxembourg. The restaurant's telephone

number is +352-431840. A reception will begin at 7:00 p.m. and dinner will follow at 7:30 p.m. The Institute's policy is to bill individual committee members who choose to attend for their portion of the dinner. Attire for the dinner is business casual. Please note that if you confirm attendance for the IOAC dinner and cancel within 48 hours of the scheduled event, you will still be charged for your portion of the pre-arranged dinner.

Agenda Items/Committee Projects

We would like to get your input on "shop talk" discussion items, other agenda items for the meeting and future project ideas. Please use the attached form to list your ideas and suggestions or e-mail Diane Butler (butler@ici.org). Our experience indicates that if topics are circulated in advance, the value of the discussion is considerably enhanced. A preliminary agenda and shop talk discussion topics will be circulated to the committee approximately two weeks before the meeting.

ALFI/NICSA Conference

NICSA and ALFI are co-sponsoring the 16th annual Global Investment Funds Forum in Luxembourg on September 25th and 26th. If you would like more information on the conference program and registration, go to the ALFI website at <http://www.alfi.lu>.

Fax Response Form by August 24

Please assist us in determining who will be attending the meeting by faxing the attached form, no later than August 24, to Agnes Thomas at the Investment Company Institute. The fax number is 202-326-8314 and you can reach Agnes Thomas at 202-326-5846 or at agnes@ici.org. It is important that all committee members complete and fax back the form regardless of whether or not you are attending the meeting. Your cooperation is greatly appreciated.

Ghassan G. Hakim

Diane M. Butler

Franklin Templeton

Director - Transfer Agency

Chair -
International Operations

&

International Operations Advisory Committee

[Attachment](#)