

MEMO# 22981

October 9, 2008

East Coast CCO Committee Meeting Notice, RSVP By October 31st

[22981]

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TO: CHIEF COMPLIANCE OFFICER COMMITTEE No. 16-08 RE: EAST COAST CCO
COMMITTEE MEETING NOTICE, RSVP BY OCTOBER 31st

As previously announced, The Institute's CCO Committee will meet in Washington, DC on Friday, November 14th, the day following the SEC's National CCO Outreach Program. The meeting will be held at the National Association of Home Builders, 1201 15th Street NW, Washington, DC, which is 3 blocks from the ICI's offices. The meeting will begin at 10:00 a.m. local time and last until approximately 2:00 p.m. A continental breakfast and lunch will be provided.

No later than Friday, October 31st, please let us know by faxing the attached sheet to Lynnette Smith at 202-326-5827, whether you plan to attend the meeting. If you are planning to attend the meeting, please include in your response any issues you would like to have discussed at the meeting. As with previous meetings of the Committee, we are asking meeting attendees to provide at least one issue (or question) for discussion. In addition, if there are any updates or issues you would like to have the ICI staff address at the meeting, please provide those as well. Once we have gathered this information from attendees, we will circulate a draft agenda.

If you have any questions about the upcoming meeting, please contact me by phone at (202-326-5825) or email (tamara@ici.org).

Tamara K. Salmon
Senior Associate Counsel

[Attachment](#)

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