

**MEMO# 23808**

September 21, 2009

## **Technology Committee Meeting - November 5 & 6, 2009**

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TO: TECHNOLOGY COMMITTEE No. 19-09    RE: TECHNOLOGY COMMITTEE MEETING -  
NOVEMBER 5 & 6, 2009

The next meeting of the Technology Committee and BCP Sub-Committee will take place on Thursday and Friday, November 5 & 6, 2009 at the Investment Company Institute, 1401 H Street, NW, David Silver Conference Room, 12th Floor, Washington, DC. The meeting will begin at 9:00 a.m. and end at 3:00 p.m. on both days.

### **Committee Meeting Format**

The November meeting will be structured the same way as prior Technology Committee meetings in 2009. We will have a separate BCP track on the agenda. Each day the BCP Sub-Committee will separate from the Technology Committee and have discussions and presentations specifically aimed at their interests. The two groups will spend time each day together as well to more effectively cover items of more general relevance.

### **Online Registration**

Please register for the Technology Committee meeting and associated dinner by October 30th using our Cvent online registration at <http://members.ici.org/reg/tech>. Committee members (or their substitutes) electing to attend the committee dinner will pay a flat amount of \$85.00 via credit card as part of the registration process.

Please remember to submit your discussion topics for “Shop Talk.” Space is provided for you in Cvent to list your suggestions or you can email Peter Salmon at [salmon@ici.org](mailto:salmon@ici.org).

## **Hotel Accommodations**

A block of rooms has been reserved at the Sofitel D.C., 806 15th Street, NW, Washington, D.C. 20005 for the evenings of November 4th and 5th at a rate of \$275.00 per night. To make reservations, please call the hotel at (202) 730-8800 and indicate that you are an Investment Company Institute meeting attendee. Please make your hotel reservations as soon as possible as rooms are limited. All reservations must be guaranteed by October 5, 2009 to receive the block room rate. Cancellations must be made 48 hours before arrival to avoid penalty.

## **Committee Dinner**

The Committee dinner will be held on Thursday, November 5th at 6:30 p.m. at the Zentan Restaurant located in the Donovan House Hotel at 1155 14th Street, NW, Washington, D.C. The restaurant's phone number is 202-737-1200. Attire for the dinner is business casual. Kindly note that dinner cancellations must be made 3 business days in advance of the event in order to receive a refund of your payment.

If you have any questions regarding the meeting you may contact Peter Salmon at 202/326-5869 or [salmon@ici.org](mailto:salmon@ici.org). We look forward to seeing you in Washington!

Michael L. Radziemski  
Partner, Chief Information Officer  
The Lord Abbett Family of Funds  
Chair, Technology Committee    Peggy S. Lynnes  
Vice President, Business Continuity  
The Capital Group Companies, Inc.  
Chair, BCP Sub-Committee Peter G. Salmon  
Director - Operations & Technology

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