

MEMO# 25839

January 26, 2012

Preliminary Agenda For TAAC Meeting - February 8-9, 2012

[25839]

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TO: TRANSFER AGENT ADVISORY COMMITTEE No. 3-12 RE: PRELIMINARY AGENDA FOR
TAAC MEETING - FEBRUARY 8-9, 2012

The preliminary agenda for the next meeting of the Transfer Agent Advisory Committee ("TAAC") is attached for your information. The TAAC meeting will take place in the David Silver Conference Room (12th floor) of the Investment Company Institute, 1401 H Street, NW, Washington, D.C., 20005 on Wednesday, February 8 from 3:00 p.m. to 5:00 p.m. ET and Thursday, February 9 from 9:00 a.m. to 2:00 p.m. ET. Attire for the meeting is business

If you have not registered for the meeting, please visit our online registration site immediately at <http://www.ici.org/reg/taac>. If you have questions about registration or hotel accommodations, please contact Valencia Paige at 202-326-5846 or valencia.paige@ici.org.

The Committee dinner will be held on Wednesday, February 8 at 6:30 p.m. at Old Ebbitt Grill (in the Cabinet Room), located at 675 15th Street, NW, Washington, DC 20005. The phone number for the restaurant is 202-347-4800. Committee members electing to attend the dinner will pay a flat amount of \$85.00 via credit card as part of the registration process. Kindly note that if your plans change and you are unable to join us for dinner, you must cancel three business days in advance in order to receive a refund. Attire for dinner is business casual.

We look forward to seeing you in Washington, D.C.!

Mary Corcoran
Senior Vice President
Invesco Investment Services, Inc.
Chairperson - Transfer Agent Advisory Committee Diane Butler
Director - Transfer Agency
International Operations
[Attachment](#)

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