

MEMO# 27392

July 19, 2013

Notice Of IOAC Meeting - September 11, 2013 In Luxembourg & Washington, DC

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TO: INTERNATIONAL OPERATIONS ADVISORY COMMITTEE No. 13-13 RE: NOTICE OF IOAC MEETING - SEPTEMBER 11, 2013 IN LUXEMBOURG & WASHINGTON, DC

The next meeting of the ICI's International Operations Advisory Committee ("IOAC") will take place on Wednesday, September 11, 2013 in both Luxembourg and Washington, DC with the meeting sites linked by video conference. The meeting will be hosted by Franklin Templeton, at 8A, rue Albert Borschette L-1246, Luxembourg and by ICI at 1401 H Street, NW, Washington, DC 20005.

In Luxembourg, the meeting will be preceded by a networking lunch to begin at 12:30 p.m. CET. The IOAC meeting will take place from 2:00-7:00 p.m. CET. In Washington, the meeting will take place from 8:00 a.m. until 1:00 p.m. ET. Continental breakfast will be provided at the start of the meeting and lunch will be available after the meeting concludes.

Committee Dinner - September 11 in Luxembourg

A Committee dinner will be held in Luxembourg at Chez Bacano, 59 route de Clausen (Grund) on September 11 at the conclusion of the meeting. The dinner cost is \$98.00 per person, which you will pay at the time that you register for the IOAC dinner. Kindly note that if your plans change and you are unable to join us for dinner, you must cancel more than 3 business days in advance in order to receive a refund.

Online Meeting Registration

Please register online to attend the IOAC meeting and dinner by August 16, 2013 by using the web link at www.ici.org/reg/ioac. If you would like to join the meeting via teleconference, please register for that option online as well so that we can include you on the list of expected meeting attendees. If you have questions about registration, please contact Valencia Paige at 202/326-5846 or valencia.paige@ici.org.

ALFI Global Distribution Conference

The annual ALFI Global Distribution Conference will be held in association with NICSAs and HKIFA on September 12 and 13, 2013. If you would like more information on the

conference program and registration, go to the ALFI website at <http://www.alfi.lu/node/2367>

Hotel Accommodations Luxembourg

If you are traveling to Luxembourg, the following hotels are in close proximity to Franklin Templeton and the ALFI Conference:

Meliá Luxembourg
1 Park Dräi Eechelen (10 Rue Fort Thuengen)
1499 Luxembourg
Tel: +352 27333-1
melia.luxembourg@solmelia.com

Novotel Luxembourg Kirchberg
6 rue Fort Niedergrünwald
Quartier Européen Nord
Plateau de Kirchberg
L-2226 LUXEMBOURG
Tel (+352)4298481
H1930@accor.com

Sofitel Luxembourg Europe
4, Rue du Fort Niedergrünwald
Quartier Européen Nord
Plateau de Kirchberg
2015 LUXEMBOURG
Tel (+352)437761
H1314@sofitel.com

The hotels listed above are also on the ALFI website for the Global Distribution Conference at <http://www.alfi.lu/node/1853>.

If you are traveling to Washington, DC the following hotels are in close proximity to the Institute:

Sofitel Hotel
805 15th Street, NW
Washington, D.C. 20005
(202) 730-8800
<http://www.sofitel.com>

J.W. Marriott
1331 Pennsylvania Ave NW
Washington, DC 20004
(202) 393-2000
<http://www.marriott.com>

Marriott Metro Center
775 12th St NW Washington, DC 20001
(202) 737-2200
<http://www.marriott.com>

Please contact one of the hotels directly to make your room reservation. If you are having difficulty securing a hotel room, please contact Valencia Paige at valencia.paige@ici.org or

202-326-5846 for assistance.

We look forward to seeing you in September!

Ghassan G. Hakim

Senior Vice President

Franklin Templeton Investments

Chairman - International Operations Advisory Committee Kathleen C. Joaquin

Chief Industry Operations Officer

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