

MEMO# 24135

February 16, 2010

Notice of Internal Audit Advisory Committee Meeting in NYC on May 20th and Informal Dinner on May 19th

[24135]

February 16, 2010

TO: INTERNAL AUDIT ADVISORY COMMITTEE No. 2-10 RE: NOTICE OF INTERNAL AUDIT
ADVISORY COMMITTEE MEETING IN NYC ON MAY 20TH AND INFORMAL DINNER ON MAY
19TH

The next meeting of the Internal Audit Advisory Committee of the Investment Company Institute (ICI) has been scheduled for Thursday, May 20th from 10 a.m. to 3 p.m. in New York City. CPE credit will be available to meeting attendees. OppenheimerFunds has graciously agreed to host the Committee at:

14th Floor, Conference Room Liberty No. 2
Two World Financial Center
225 Liberty Street
New York, NY 10281-1008

Suggestions of three hotels convenient to the meeting are below. As with the previous meetings, closer to the time of the meeting we will solicit members' suggestions for outside speakers and topics for discussion at the meeting.

In addition to the meeting on May 20th, there will be an informal dinner of the Committee on May 19th at a place and time to be determined. Further details regarding this dinner

will be provided to attendees when available. All persons attending the dinner will be billed for their portion of the total cost.

If you have any questions about or suggestions for the meeting, please contact the undersigned by phone at 610-676-1646 or by email at mcatanese@seic.com or Tami Salmon of the ICI at 202-326-5825 or tamara@ici.org. We look forward to receiving your discussion issues and hope to see you at the upcoming meeting!

Mario Catanese
Chairman

Hotel Suggestions

The following hotels are convenient to the meeting location:

New York Marriott & Marquis
535 Broadway
NYC 10036
212-398-1900 Millenium Hilton
55 Church Street
NYC 10007
212-693-2001 Embassy Suites New York
102 North End Avenue
NYC 10282
212-945-0100

Copyright © by the Investment Company Institute. All rights reserved. Information may be abridged and therefore incomplete. Communications from the Institute do not constitute, and should not be considered a substitute for, legal advice.